



**Minutes of a meeting of the Parochial Church Council
held in the Church Rooms on Wednesday 10th January 2018**

Present: Revd. Roy Woodhams (chair), Revd. Ian Maslin, Revd. Myles Owen, Gabrielle Clarke, Mike Roberts, Katherine Tuck, Jeff Wood, Robert Isherwood-Crook, Elise Whittington, Howard Cherry, Linda King, Paul Jenkins, Susan Clarke, Claire Oxborough, Maria Poole, Rosemary Burt, Roy Hislop, Antony Garstone, Sue Knight, Simon Smith, Colin Tilbury, Joan Connolly, Sandra Keeping, Margie Nursey, Judy Wedderspoon. Also in attendance for the first part of the meeting: Chris Robinson (Chair of Finance)

Apologies: Jan Goldsmith, Jan Durrant

The meeting commenced with the PCC prayer

The order was changed to allow Chris Robinson to report on the recommendations of the Finance Committee

1. Treasurer's Report

Chris Robinson reported that the deficit in 2017 was around £20,000, that the surplus derived from not having a Youth Minister would not happen in 2018 and that the death of certain parishioners would reduce the income from giving. All this will affect income and expenditure for 2018. The cost of building works in 2017 has reduced our reserves to £50,000. This does not represent the 6 month buffer that we should have and we need it to be a minimum of £50,000, and it must not be allowed to fall below that figure. In future budgets must be breakeven or better. To help us manage the finances better the budget format has been changed to show at a glance the normal running costs separating building costs. To replenish the reserves all non-restricted legacies and gifts should go to increase the reserves. Budgets, in future, must reflect reality, not history.

He then proposed the idea of cutting mission giving to balance the budget, revisiting the formula used currently, but to leave the decision until September when the PCC would have a better idea of the financial situation.

Proposition: To not allow as a PCC our reserves to fall below £50,000 and ideally build on them. Proposed by Antony Garstone, seconded by the Rev Ian Maslin, agreed.

Proposition: To always present a breakeven at worst budget. Proposed by the Rector, seconded by Howard Cherry, agreed. (This acknowledged that the PCC had as assets 22 Orchard Gardens and the Church Rooms)

Proposition: We will review the formula in September for mission giving in the light of the circumstances. Proposed by Margie Nursey, seconded by Katherine Tuck, agreed.

Antony Garstone asked whether we should consider decreasing the number of charities that are supported to which the Rector responded that it could be the number or the



amount paid. There then followed a discussion about what could be cut or redistributed. Claire Oxborough emphasised that we should be giving 10% of the church's income. The discussion continued with references to Shere and Fleet parishes and how they managed their charity giving. September would be the time to consider this.

Proposition: Any future non restricted legacies would go towards increasing the reserves. Proposed by Rev Ian Maslin, seconded by Judy Wedderspoon, agreed.

Proposition: Approve the 2018 budget as presented. Proposed by Mike Roberts, seconded by Rev Ian Maslin, agreed.

2. Additions to Agenda

Deanery Synod Report

3. Minutes of the last meeting

Acceptance of the Minutes of the November 2017. Proposed by Colin Tilbury, seconded by Margie Nursey, agreed

4. Matters arising

None

5. Correspondence

None

6. 1170

Update on 1170 from Mike Roberts

It was reported that following a recent 1170 team meeting, the following actions were to be taken:

- To initiate the first meeting of the Trustees comprising Martin Reader – Head of Cranleigh School, Roger Coupe – local Estate Agent, Jane O'Leary – Oakwood Business Consultants, Roy Glasper and Howard Cherry.
- To meet with Martin Bamford of Informed Choice to discuss with him the outline plans for a Folk Festival and the possible impact on the existing Food & Music Festival in Cranleigh scheduled for 20th September 2018.
- To research a possible location for a Festival in Cranleigh.
- For the PCC to note the 1170 Festival date for the weekend of 15th/16th September 2018
- To meet again 29th January to scope out the Festival project plan covering delivery of infrastructure support, catering, security and performers.

1170 comprise an operations team of Howard Cherry, Roy Glasper, Mike Roberts, Linda King, Sue Knight, Jeff Wood and Hugh Stafford-Smith and do ask that PCC offers of help when staging the event would be forthcoming.



The PCC to note that the Annual Gift/Heritage Day remains a church managed event. 2018 national Heritage dates are both 6th – 9th and 12th – 15th September 2018 the first time this step has been taken so providing more flexibility for organisers across the country. It was noted that Gift Day had not been set but now could be earlier in the year but not at the same time as Christian Aid. Following discussion this years' Gift Day would be late May or early June depending on licencing availability from Waverley BC for the street bucket collections.

Finally, the 1170 project requires a strong act of faith and therefore the request is for this initiative to be supported by regular prayer.

Mike Roberts reinforced the fact that 1170 was completely separate from St Nicolas Church, and was its own charity. Paul Jenkins wanted to know if 1170 would be launched before its event in the autumn and was told that yes, it would happen.

Howard Cherry emphasised that it was important to have a strong launch and that 1170 had the expertise to do this. Linda King made the PCC aware that those of the PCC members involved in 1170 would not be available to help with Gift Day.

7. Team Minutes as Presented

Social Team

Future events planned

- Curling – Saturday 10th March 7.30 pm
- Fish & Chip supper.
- Family BBQ – Sunday 20th May or 17th June (The Rector pointed out that 20th May would not be possible as there was a Churches Together Picnic, and if on June 17th the Rectory garden would probably not be available due to a family event)
- Picnic in the Park – Saturday 21st July 7.00 pm
- Harvest Lunch – Sunday 7th October
- Quiz – Saturday 20th October 7.30 pm (The Rector pointed out that 20th October is the beginning of school half term, and that it might be better to look for an alternative date.)

Communications

Paul Jenkins reported that there was to be a website review, with a meeting yet to be arranged. Elise would update it, after initial training. The notice boards now have desired blue background and the headings for them are being prepared. The Rector mentioned concerts and events should be sold in advance in the Parish Office and the Handyman's shop, but not in the church; however, they will be sold on the night. Season tickets will be available.

Young People

Kids of Faith:



- The Kids of Faith team would like to branch out so that younger children/ toddlers can join us on a Sunday morning. This means that we may split the group so that the older ones can have a more in-depth bible study, while the younger children can join in too. A group of us are meeting in a few weeks to discuss what that will look like practically. We will ensure that the group continues to safeguard the children/volunteers well and that there is an appropriate adult to child ratio.

Ignite: Events/outings:

- Camberley Youth for Christ (the organisation Gabrielle worked with before St. Nicolas) has invited our youth to join them in their trip to **Soul Survivor in Peterborough**. Soul Survivor is a Christian festival (Like New wine/Spring Harvest) specifically aimed at 14-18 year olds.
- CYFC travel to Soul Survivor every year with a group of young people; so, food, transport and the general planning of the event will be organised by them. If the Ignite group are interested in going, Gabrielle would go with them as a responsible adult, as well as other volunteers/ local youth workers with Camberley Youth for Christ. The young people would pay for themselves.
- Soul Survivor also runs '**Soul Survivor Celebrations**' in **Watford** once a month, which is an evening of praise and worship with a talk (similar to Soul Survivor) which could be a good outing for the young people, particularly in terms of having a taster of what Soul Survivor is like. This is free, although the safeguarding behind transporting/ driving young people is something that Gabrielle and Brian Boxall are in discussion about.
- **Air hop:** The Ignite group would like to do a youth outing next month to AirHop in Guildford. Air hop is a large trampoline park; Gabrielle will write a risk assessment; the young people would pay for themselves and we would expect them to make their own way to AirHop. There are also First Aiders on site in the case of injury from a young person.
- Ignite Youth group currently runs on Wednesday afternoons, but we would like to change this to **Sunday afternoons** (For various reasons, but mainly in order to have access to the church halls and because the time works better for our young people). If anyone would like to join the Ignite team on Sunday afternoons, please contact Gabrielle Clarke at gabrielle@stnicolascranleigh.org.uk

Donation towards Children and Youth work

Gabrielle has presented to the PCC a cheque from Brian Boxall; This is a donation he has made through the safeguarding training he does, and he has specifically requested that this goes towards the youth and children's work at St. Nicolas.

Occasional Preachers Course

Gabrielle will be taking part in in Guildford, running over 8 evenings from the 17th of January until the 14th of March.



8. Churchwardens' Reports

Katherine Tuck

Thank you to Margie and her team of ladies and gents who decorated the tree and took it down again. Especially to Tom Worsfold and Alex Wildman for helping to collect and erect the tree.

Gabrielle and Katherine are looking at First Aiders we have in all our groups , trying to ensure each groups has a qualified person. She is trying to collate a list of all those with a valid qualification and of those wanting to renew or do for the first time. Gabrielle and Katherine will then try and arrange an appropriate training session. She is currently talking to St John about the options.

Mike Roberts

The DAC needs to approve the Audio Visual system, and plans are needed for insulation for the Vestry roof. The installers of the fire system have spare parts and will take a day to complete. Light bulbs are being replaced in the church with LEDs this weekend and there are eight to do.

9. Rector's Business

Proposition: Gabrielle to go to the Occasional Preachers course. Proposed by Rev Ian Maslin, seconded by Antony Garstone, agreed.

Elise Whittington was originally taken on for two months; as we are not yet in a position of defining a job specification her temporary role has been extended to six months. The office is now open each weekday between 9am and 12 noon.

Edna Bond has retired as a reader but we can ask the Bishop for Emeritus status. Proposed by the Rector, seconded by Katherine Tuck. Agreed.

10. Any other business

Sandra Keeping reported on the November Synod meeting. Deanery Synod invoices us for £15 for each member

The meeting closed at 9.03 pm with the Grace.

Next meeting is at 7.30pm in the Church Rooms on Tuesday 13th March 2018 preceded by Holy Communion at 6.45 in the church.

Robert Isherwood-Crook

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