



**Minutes of a meeting of the Parochial Church Council
held in the Church Rooms on Wednesday 13th September 2017**

Present: Revd. Roy Woodhams (chair), Revd. Ian Maslin, Revd. Myles Owen, Gabrielle Clarke, Howard Cherry, Linda King, Paul Jenkins, Susan Clarke, Jan Durrant, Maria Poole, Roy Hislop, Sue Knight, Rosie Kidd, Simon Smith, Colin Tilbury, Joan Connolly, Sandra Keeping, Jan Goldsmith, Margie Nursey

Apologies: Claire Oxborough, Rosemary Burt, Antony Garstone

The meeting commenced with the PCC prayer

1. Gabrielle Clarke

The Rector explained that as Gabrielle was not licensed it was necessary to co-opt her onto the PCC. This could be done giving her the right to vote or not but this was the PCC's decision. He was in favour of her having such rights. Proposed by the Rector, seconded by Roy Hislop and carried.

2. Additions to Agenda

None

3. Minutes of the last meeting

Acceptance of the Minutes of the July 2017. Proposed by Sandra Keeping, seconded by Margie Nursey and carried.

4. Matters arising

None

5. Correspondence

None

6. PCC Dates

The Rector informed the meeting that over the next 8 weeks he was unable to be present on a Wednesday owing to commitments elsewhere. This would mean either having the next two meetings without him or moving October's and November's meetings to the day before. The meeting agreed to this request.

7. Team Minutes as Presented

Social Team

Sandra Keeping made the meeting aware that there was a Quiz night this coming Saturday at £5 per head, bring your own nibbles, and don't worry if you haven't a team. There then followed a discussion as to the various types of activities that could produce more people attending. Mention was made of an Auction of Promises hosted at a different venue that had Sandi Toksvig as the auctioneer which was a roaring success. For such an event it was critical to get someone who could hold an audience and extract



the most money from the participants. A Fish and Chip night was also suggested as a good way of bringing people together.

Buildings

Mike Roberts reported for the Buildings Team. His first action was to ask the meeting to approve a spend of £2,960 on the vestry roof. This had been mentioned at the last meeting but was now a matter of urgency. He proposed the request for a faculty plus the expenditure. It was noted that when VAT is charged that a contractor must be registered for VAT so that the church can claim back the VAT where appropriate. In this case the contractor On Top Roofing is not VAT registered.

He then went to talk of the fire alarm equipment in the church. As it stood at the moment it fell foul of EU law and either needed to be upgraded or replaced. The cost for the latter was too much and he would present costs for the upgrade at the next meeting. He was asked if we had gone out to more than one supplier and he made the meeting aware that so far the only people he knew that could do the job were the original suppliers who had the necessary parts in stock to do the upgrade. The Rector pointed out there was a third option of turning it off, citing that most churches in the Diocese did not have such equipment. The meeting felt this was not an option. Mike Roberts said he would come back to the meeting with pricing and would consult the insurance company to see what their needs were.

The Lych gate Faculty request for changing the floor level was going well and he hoped to have the go ahead in the next few days. The roofers were on track to complete the Horsham stone within the estimated time frame.

Communications

Paul Jenkins told the meeting that the professional photographer would be at the church on Saturday 30th September. On prompting he was not aware of the actual time frame. The web site is under discussion for an upgrade. Prayer and welcome pack have been handed over to the Outreach team. Thanks to Jeremy Watts for all the work on the new notice boards. Sandra Keeping asked if team leaders could have sight of poster drafts before going to print. This led to a discussion over lead times before events, which were felt to be too long, but it was pointed out that the team tried to get the best value for money by ordering in bulk, thus combining event posters. It was agreed that the Communications team would seek approval from a relevant member of the event team.

8. Treasurer' Report

Jeff Wood distributed the current income and expenditure spreadsheet and presented the current financial situation. Whilst there is an income deficit of £30,703.59 this is in reality closer to £10,000 when one factors in the receipts from Gift Day and Church Rooms which monies come in later in the year. The Rectory Fete produced £7,238 and after expenses the net figure was over £6,000. Expenditure was nearly £48,000 under budget but does not include the cost of the Horsham stone nor mission giving.



All the Gift Day income has been put into the No2 account set up especially for building works. The comparison with last year was 2016 £7,338, 2017 £7,985.

Paul Jenkins wanted to know whether there had been an increase in pledged giving and was told that there had been an increase.

Chris Kidd will report to the Finance team on purchasing, taking in everything from pens and paper to the church roof to make sure that we get value for money. We have already changed energy supplier and have just moved a new phone and internet company which will show savings of £300 over the coming year.

Howard Cherry explained that we could reclaim VAT on various things, on the cost of fitting stuff, but not the fixtures, to the church as long as it was physically attached to it. The list also includes the bell ropes, organ tuning. He stressed that it was important to make sure that suppliers were VAT registered.

Jeff Wood finally asked that all team leaders prepare budgets for next year. To this effect, they would be given copies of this year's budgets from which to work.

9. Churchwardens' Reports

Katherine Tuck

Really pleased to see how Gabrielle settling in – seems to be getting around the groups and getting to know everyone. She suggested a pin on badge so people know instantly who she is to which the Rector said he preferred a lanyard based one.

All the young groups are getting back to the new term – Toddlers go back Friday. The leaders will be in posh new t shirts with logo

Christmas Tree festival first meeting today – we could do with a couple more on the team -willing to come to a few meetings and be willing to work to make the festival happen.

And Harvest Festival distribution of Goods – Monday 2nd October from 9.00 am – help needed

And contrary to any preconceived ideas the percolator works fine.

Mike Roberts

Mission Review

Advanced notice was given that a review is now underway for the missions that St Nicolas supports as was agreed to be one of the terms of reference for the Outreach & Mission Team this year. Each of the Mission representatives (where there is one) will be producing a short account of the work of a particular mission and a short rationale for continuing or change.

Prayer Shed



Cranleigh C of E school have initiated for some time an internal prayer space at the school that has proved to be popular with the children but the space is very limited. Through funding from the Cranleigh Lions and the School PTA a 'shed' has been purchased that will be erected by a parent.

The proposal is that to help fund kitting out the shed, the PCC agree to £200 being allocated to the school from the 2017 missions allocation pot. This was unanimously supported by the PCC. Proposed by the Rector and seconded by Mike Roberts and approved

Prayer guidelines - next step. Following the distribution of the guidelines the Outreach Team had considered options going forward with the suggestion that a course during the 6 weeks of Lent 2018 would be arranged.

Any Other Business

Mike Roberts advised that Surrey History Centre (SHC) has been in touch concerning the 'Cranleigh Showcase' event in the Art Centre on Saturday 14th October 2017 when a number of 'history' related groups in the village would be involved. This would be an occasion not only to portray our heritage but also what we are today. Help was asked for on the day and for a brief planning session once the allocation of space had been advised by the SHC.

10. Rector's Business

Claire Oxborough has given birth to a boy, as yet unnamed.

The rota of services has gone out and there needs to be some changes which will require the approval of the PCC. Christmas Eve this year falls on a Sunday and as such the proposal is to not have a morning service. The services for the day will be 8am, 3.30 and 5.30 Crib Services and midnight communion. Proposed by the Rector, seconded by Katherine Tuck and passed. Secondly on New Year's Eve to not have an evening service. Proposed by the Rector, seconded by Colin Tilbury and passed.

The Rectory is having new windows and doors courtesy of the Diocese and this will require the burglar alarm to be refitted. Currently there is no maintenance agreement and a previous callout cost in excess of £400. The Rector asked the meeting if they would approve an annual expenditure of £256 + VAT for a maintenance agreement. Proposed by Maria Poole, seconded by Sue Knight and passed

11. Any other business

None

The meeting closed at 8.55 pm with the Grace.

Next meeting, which will be a Safeguarding Meeting with Brian Bagot, is at 7.30pm in the Church Rooms on Wednesday 11th October 2017 preceded by Holy Communion at 6.45 in the church.



Robert Isherwood-Crook

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