



**Trustees Annual Report
and Financial Statements of the PCC**

Year Ended 31st December 2021

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Administrative Information

This document is prepared by the Parochial Church Council (PCC) of the Ecclesiastical Parish of Cranley otherwise Cranleigh.

Rector and Advisers:

Rector: Reverend Canon Roy Woodhams

Registered Charity No: 1131701

Bankers: Lloyds Bank Plc
PO Box 1000
BX1 1LT

Independent Examiner: Oakwood
Honeygreen Barn
Smithbrook Barns
Horsham Road
Cranleigh
Surrey
GU6 8LH

St Nicolas Church Cranleigh is situated in The High Street, Cranleigh, Surrey. It is part of the Diocese of Guildford within the Church of England. The registered name is 'The Parochial Church Council of the Ecclesiastical Parish of Cranley otherwise Cranleigh' and referred to as 'PCC St Nicolas Church Cranleigh.'

The following have served on the PCC during the period from 1st January 2021 until the date of this report unless otherwise indicated. All PCC members serve as a Trustee of the registered charity:

Chairman (Rector):	The Reverend Canon Roy Woodhams	
Curate:	The Reverend Tim Clifford Hill	
Assistant Curate:	The Reverend Rutton Viccajee	
Young People's Minister:	Miss Gabrielle Clarke	to August 2021
	Miss Emily Clark	from Sept 2021
Licensed Lay Minister:	Mrs Judith Wedderspoon	
Churchwardens:	Mrs Katherine Tuck	Churchwarden to APCM 2021
	Mrs Susan Clarke	Churchwarden from APCM 2021
	Mr Michael Roberts	
Hon. Secretary:	Mr Paul Jenkins	Co-opted with voting rights APCM 2021
Hon. Treasurer:	Mr Rogan Dixon	from APCM 2021
	Mr Jeffrey Wood	to APCM 2021
Parish Administrator:	Mrs Nicola Craven-Smith	without voting rights
Deanery Synod:	Mrs Sandra Keeping	
	Mrs Joan Connolly	
	Miss Margie Nursey	
	Mr Maurice Bowles	Deanery Synod from APCM 2021
Elected Members:	Mr Timothy Oxborough	
	Mr Howard Cherry	to May 2021
	Mr Frank Sole	
	Mr Paul Dyer	to Sept 2021
	Miss Georgina Francis	
	Mrs Jane Etherington	from APCM 2021
	Mr Alan Walton	from APCM 2021
	Mr Bryn Jones	from APCM 2021

Vision Statement

St Nicolas Cranleigh – Caring, Sharing & Daring

A Community Growing in Faith, Hope and Love, Reaching into the heart of the local community, Leading all to the liberating truth of Christ.

To achieve this, we seek:

- to be an inclusive church, welcoming all in the love of Christ
- to be a light shining in the community
- to uphold Christian values
- to make a stand for truth and justice on issues local, national and international
- to respond to the changing culture of the 21st Century
- to deepen our faith and understanding of what it means to be Christian
- to encourage 'All Member Ministry' – we all have a part to play in church life and promoting Christian values
- to be a church representing the whole age and social profile of the community
- to encourage the building of Community Spirit within the Village
- to grow our current membership

At the heart of everything we do are our 3 F's: Faith, Family and Friendship. You will find us Welcoming, Caring, Listening, Supportive, Passionate and Engaging.

Safeguarding

The PCC is committed to Safeguarding all Children, Young People, Victims of Domestic Abuse and Vulnerable Adults.

Public Benefit

As the Parish Church for Cranleigh, St Nicolas is open to all denominations for Christian worship. The Church is at the heart of our community and open every day. It is an active Church with a wide age range, aiming to show the love of Christ through all we say and do. There is a rich variety of services to suit different ways of worshiping God ranging from Common Worship Holy Communion to informal Family Services, traditional 1662 Holy Communion and Evensong. Furthermore, St Nicolas appeals to young people and families with an increasing breadth of Christian fellowship, activities and events.

Structure, Governance and Management

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Councils (Powers) Measure 1956 and is registered with the Charity Commission.

The day-to-day management of the PCC is vested in the Rector (the PCC Chairman) with support from the two Churchwardens.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law, FRS 102 (Financial Reporting Standards) and SORP 2015 (Statement of Recommended Practice).

The law applicable to charities in England & Wales requires the trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these Financial Statements, the trustees are required to:

- a) Select suitable accounting policies and apply them consistently.
- b) Observe the methods and principles in the current Charities Statement of Recommended Practice (SORP).
- c) Make judgments and estimates that are reasonable and prudent.
- d) State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements.
- e) Prepare the Financial Statements on an accruals basis.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the Financial Statements comply with the Charities Act, Charity Reporting and Accounting Guidance, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Standing Committee

This is the only committee required by law and must have not less than five members; the Rector, two Churchwardens and two others appointed by members of the PCC. The Standing Committee has the power to transact the business of the PCC between PCC meetings, subject to any direction given by the PCC.

PCC Meetings

In 2021 there were 8 PCC meetings, held either on Zoom or in person, and the APCM held via Zoom on 28th April 2021.

Team Structure

It is intended that all PCC members serve on at least one of the teams, thus providing the means for the PCC to enquire upon any points raised within team meeting minutes presented to the PCC. Some teams meet on a regular basis whilst others are brought together to plan and organise specific events or activities. The teams include:

- **Finance Team**

The Finance Team includes a Chair, the Treasurer, the accounts bookkeeper, one of the Churchwardens and the Stewardship Officer. The team oversees the financial governance and day to day finances of the Church. It monitors all income and expenditure, sets the annual Budget and prepares the Annual Report and Financial Statements. It is responsible for establishing an overall system of financial controls, including establishing financial policies, and for bringing to the PCC items which the PCC are required to approve. The Stewardship Officer is responsible for monitoring and maintaining confidential records of all planned giving including the claiming of gift aid.

- **Building Team**

The team is chaired by a Churchwarden and focuses on the maintenance of the Church, Churchyard, Church car park, Church Rooms and the curate's house. The Buildings Team has authority to carry out minor works, and to make recommendations to the PCC via the Finance Team, where appropriate, for major repairs or alterations including any matter involving a faculty or Archdeacon's certificate.

- **Young People's Team**

The Young People's team was formed to act as a support for the Young People's Minister.

- **Magazine Team**

The team oversees all matters concerning the Parish Magazine relating to editorial, advertising and financial management.

- **Outreach and Missions Team**

Establishes and maintains practical contact with the missions and charities supported by St Nicolas, reviews local outreach opportunities and identifies local, national and international missions /charities to whom St Nicolas Church's annual mission funding can be made. The team's recommendations are reviewed and agreed by the PCC prior to grants being made.

- **Social Team**

Advises, initiates, promotes and assists in providing a wide range of social activities to appeal not only to the Church congregation but also to the wider community.

Risk Management

The PCC addresses the key areas of risk management regarding safeguarding and health and safety. It is moving towards establishing resources and reviewing systems to allow all risks identified to be mitigated to an acceptable level in day-to-day operations. Insurance prevails on major aspects and there is a Fire Risk Assessment and Health and Safety Report formally documented and regularly reviewed.

St Nicolas, Cranleigh has adopted the Church of England 'Promoting a Safer Church' Policy Statement, the House of Bishop's Practice Guidance and supporting Diocesan Safeguarding Protocols.

The PCC maintains a Finance Committee with relevant or related professional experience. The committee has undertaken a review of its governance, updating its terms of reference and a number of policies in the year.

Objectives and Activities

The PCC of St Nicolas Church has the responsibility of co-operating with the Rector, the Reverend Roy Woodhams, in promoting the whole mission of the Church; pastoral, evangelistic, social and ecumenical. It has responsibility for the financial affairs, the maintenance and the appropriate insurance of the Church, Churchyard, Church Rooms, and curate's house. It also has to agree any changes to existing forms of worship in the Parish. In setting objectives and planning activities, the PCC gives careful consideration to the Charity Commission's general guidance on public benefit.

Parishioner and Church Member Involvement

The PCC is continuously indebted to all parishioners who give their time and talent to care for all aspects of Church life. Through the various teams, Church groups and individual volunteers, all aspects of worship, social activities, administration, teaching and maintenance are approached in a caring and meticulous fashion. It is an accepted fact that without this large number of faithful helpers, upkeep of the services we provide and the Church property, would not be viable.

Mission Giving

The policy of the PCC is to make Mission Giving grants each year equivalent to 10% of agreed income streams. In 2020 and 2021 concerns over income levels arising from COVID-19 meant that Mission Giving in these years was restricted. However, a new Mission Giving policy is being implemented for 2022, using 2021 planned giving income as a base, which will see a significant rise in grants made.

COVID-19

Since March 2020 the activities of the Church have been impacted by the Coronavirus pandemic and the changing regulations throughout the period. The Parish has been creative, resilient and adaptable in meeting the challenges of COVID-19 as detailed in the Trustees Report and the Financial Statements. During 2021 the Church has continued to live stream services as well as, when possible, encouraging attendance in person. Through both paid employees and volunteers the Parish continued to operate across all its normal activities as far as allowed within Coronavirus guidelines and restrictions. In 2021 the Church benefited from the receipt of two grants totaling £14,708 from Waverley Borough Council under the Government's Additional Restrictions Grant scheme to compensate organisations impacted by Coronavirus restrictions.

REVIEW OF THE YEAR

- **Church attendance**

2021 Electoral Roll: There were 316 parishioners, 9 of whom live outside the GU6 post code. This figure represented an increase of one on 2020.

In-person attendance has been very much affected by the COVID-19 pandemic and the associated restrictions. We were pleased to be able to quickly set up the facilities to live-stream our services and conduct Zoom Church at Home (Zoom Church ceased when the previous Youth Minister left in September 2021).

The average weekly attendance in person for October 2021 was 130.

The average weekly online viewing figures for October 2021 were:

Live stream viewing total: 85

By mail: 20

Together this is a weekly total of 235, a decrease of 67 from October 2020.

- **COVID-19 adjustments**

The Covid pandemic continued to affect Church life, with further 'lockdowns' and restrictions of varying degrees affecting Church attendance and curtailing other activities. Even when allowed, many did not feel safe enough to return to Church, so that numbers attending have been much reduced. In addition, social distancing, face coverings and not being able to sing in Church, have significantly altered the way that Church services have felt.

Across the year there was a continuing need to adjust the 'in person' worship practicalities in the interests of minimising virus transmission as we reacted to the ever-changing COVID-19 guidelines. We added to the safety arrangements by introducing hand sanitising, keeping a record of attendees within the Track and Trace guidelines and using a fogging machine after services to disinfect the pews before a next event. One of the side aisles was set aside as socially distanced seating for those who felt particularly vulnerable. The required risk assessments when using the Church building were regularly reviewed and updated.

We continued to benefit from the projection equipment and screens as books remained out of bounds. The screens were used at every service which we were able to hold.

- **Services**

The main Sunday Service at 11 am continued to be made available on the St Nicolas YouTube channel and on the Church website for people to watch at home. A programme of delivering worship resources to the homes of people without internet access was continued.

Once we emerged from the spring lockdown, special arrangements were made for Holy Week and Easter and Pentecost, as social distancing and the wearing of masks became the norm.

Church at Home for families continued on Zoom at 10am, followed by SEA Church at 11.15 especially for children, all ably run by Gabrielle Clarke, our Young People's Minister, with a small support team.

As well as the Sunday morning live worship, some weddings and several funerals were streamed to our YouTube Channel, and we thank the AV team for developing new ways of making this happen.

During the summer months (and on through the autumn), we introduced 'Worship@4' contemporary all-age services on Sunday at 4 pm, some of these services taking place in the Churchyard.

In September, the decision was made that the Zoom on-line service at 10am would come to an end and to move the live service in Church from 11am back to 10am.

It was concerning that due to the new Covid Omicron variant, the numbers of people attending Christmas services were significantly lower than would have been the case. However, the streaming of services did enable many to join in from home. Special Christmas services, such as the Advent Carol Service, Christingle, the Village Carol Service and the Christmas Eve crib services, went ahead, albeit with vastly reduced in-person attendance, but a significant number of online attendees watching the livestream. The Christmas 'ambience' in the Church was much appreciated this year, with beautiful decorations from our flower team, Christmas trees at the festival but also the usual large tree and outside tree as well as the Advent star. In addition, this year we enjoyed new crib figures, donated from Mann's Store, which found a home under the altar table after some skilled carpentry work by our in-house specialists.

- **Other highlights**

Despite the circumstances, there were many 'highlights.'

During the summer months, the long-awaited new lighting system was installed creating the ability to set the 'mood' for worship and events in a variety of ways. This was dedicated and demonstrated at the 'From Darkness to Light' Advent Carol Service in November.

As in 2020 there was no Gift Day or Flower Festival but a successful Rectory Fete, albeit reduced in scale, was held in August, followed a week later by the 'Picnic in the Park' with music provided by the Graham Hix Quintet. The summer concert series could not take place but late in the year Roy Woodhams, the Rector, produced a sparkling variety of music one November evening.

There was a particularly significant event at the end of the year, with the return of the Christmas Tree Festival over 4 days.

- **People**

At the beginning of the year, Nicola Craven-Smith began permanent part-time employment as the Church Administrator.

Susan Clarke was enrolled as our new Churchwarden, after six years of sterling service by Katherine Tuck.

In July, a few of us were pleased to be able to join our curate, Tim Clifford Hill, at Guildford Cathedral, for his ordination to the priesthood.

At the end of the summer, we said farewell to Gabrielle Clarke, our Young People's Minister, as she prepared to enter ordination training from September. At the same time, we were delighted to welcome Emily Clark who took up the role of Young People's Minister.

We continued to be grateful for the part-time curacy of Rutton Viccajee, when he could be spared from his emergency role at Dunsfold and Hascombe parishes, in which he was also helped on a rota basis by OTHER members of our clergy team.

- **Caring, Sharing and Daring**

Despite the rocky times in 2021, an initiative still being worked on through the PCC concerns the potential vision for change and development under the banner of 'Caring, Sharing and Daring'. Three groupings of Church members were put together to explore and eventually implement a programme of change that would take St Nicolas into the future in the quest to share our faith and grow the Church in Cranleigh.

As we look towards another year in 2022, with Covid restrictions likely to ease significantly, plans are laid to be creative and innovative with our worship plans for 2022, when two services will be trialled simultaneously, one in Church and the other in the Church Rooms. The latter to be a more informal worship service and of a different liturgical character but once a month the Church family will worship together on a Sunday morning.

We don't know what 2022 is going to be like, but as Christians we are called to be a people of hope, and we continue to trust that the rollout of booster vaccinations will continue smoothly, that the statistics locally and nationally will improve, and that our God will provide!

- **Choir and Music**

Michael Clarke continued to lead the choir and music group/band in providing musical support for services in St Nicolas, but for a second year COVID-19 restrictions had a big impact on the groups' activities.

The pandemic surged again in January, and although at that stage socially distanced Church choirs were still officially allowed, we took a cautious view and halted choir activity. Choral singing resumed in May (fittingly on Pentecost Sunday), albeit with only 6 singers permitted (choir members contributing on a rota basis), and practices limited to a short run-through before each service. From June onwards the choir was also asked to support a number of weddings and funerals, especially while congregational singing was not permitted. We were delighted that "normal" choir activity and congregational hymn-singing were able to restart in late July, and the choir celebrated on the first Sunday in September by singing an anthem specially written by Michael for the end of lockdown. Other returning choir events included a festival service with other local Church choirs in the Cathedral in October, the War Memorial service on Remembrance Sunday, the Advent Carol Service (with a choir supper afterwards in the Church Rooms) and the Christmas Service of Nine Lessons and Carols in which we were again joined by singers from other Cranleigh Churches.

After one-off outdoor services at Pentecost and the end of June, more regular band activity was also able to resume in the summer, playing for Gabrielle's last service as our Young People's Minister in August, and then for twice-monthly Worship@4 services on Sunday afternoons, and for the Christingle service in December. The band has been strengthened by our new Young People's Minister Emily's arrival as a guitarist and singer, and by contributions from our curate Tim on the cajon!

The choir was hit by two sad losses in 2021: Philip Jones, husband of alto Sally, passed away in April, and tenor Roy Hislop in September. Among his many contributions to Church life, Roy was a member of both the choir and the music group, and helped regularly to operate the Church sound system, and his faithful, cheerful contributions to music in St Nicolas are very greatly missed. Regrettably the Covid restrictions prevented the choir from being able to sing at Philip's funeral, but for Roy's they were joined by singers from Ewhurst Parish Church Choir and Cranleigh Choral Society, with whom he also sang.

- **Bell Ringing**

Due to the continued pandemic bell ringing continued to be affected. Practice for an hour did resume half-way through the year and ringing for the Sunday morning service resumed. For various reasons, numbers have sadly dwindled with now only 11 members plus one new ringer. A quarter peal has not now been rung for two years but ringing did take place for Remembrance Day, various Christmas services and a number of weddings during the year.

- **Child and Adult Safeguarding**

PCC Actions

In May 2021, the PCC (via zoom) agreed to continue to adopt the Diocese Safeguarding Policy and ensure that the PCC will comply with the duty to have due regard to the House of Bishop's Practice Guidance.

Brian Boxall the Parish Safeguarding Officer (PSO) attended a PCC meeting early in the new financial year, to introduce himself to new members, and to remind all members of their safeguarding duties and the responsibilities of the PCC.

During the year, the PSO continued to work with the PCC. He attended a development day in October 2021 in which three questions were posed:

- What do we do to demonstrate to all that we are a safe Church?
- Are we an inclusive Church?
- What can we do to ensure that safeguarding is part of the culture of the Church?

This led to the identification of a number of actions which are being progressed. One action, the creation of a safeguarding display board, has recently been completed.

The PSO continued working with Young People's Minister and Katherine Tuck the PCC safeguarding lead member.

Recruitment

This year the continued Covid restrictions have not led to the recruitment of any new adult or children support workers. Emily Clark was recruited as the new Young People's Minister.

The PSO continued to renew DBS checks for those who are involved in regulated activity. At this time there are currently 24 individuals in the parish who have been subject to DBS checks, (excluding clergy).

Training

18 Individuals in the parish have continued to undertake online training at various levels all PCC members have completed basic level safeguarding training.

Events

This year saw St Nicolas participate in the nationally held Safeguarding Sunday in October 2021. This led directly to an individual raising a concern which was subsequently resolved.

Conclusion

It might appear that Covid reduced the need for vigilance with regard to safeguarding as the number of face to face interactions and Church activities have been minimal, but in many ways there has been need to be more vigilant as we are not seeing all our vulnerable parishioners. As Covid restrictions are removed the impact of hidden harm such as self-neglect, mental health issues and domestic abuse may become more apparent, potentially further impacted by the significant rise in the cost of living over the coming year. Whilst we have the policies in place and individuals trained, we need to remember that it is the responsibility of us all to look out for the children, young people and vulnerable adults in our parish and to take positive action if we have concerns.

- **Children, Youth and Family Work**

At the end of August, Gabrielle Clarke moved from Cranleigh to Cambridge to start training for ministry at Ridley Hall. Emily Clark succeeded her on the 1st September 2021 as the Young People's Minister.

New activities

Worship@4

On the 2nd and 4th Sunday of the month we ran "Worship@4" as a more contemporary service in the afternoon. In this service we aimed to be inclusive to all ages and included the children in the talks and songs.

Toddler Praise

Toddler praise is a toddler group that was set up during lockdown by Gabrielle and Ann Beresford. This group has been running on a Wednesday morning in the Methodist Church. This group is a place where parents and toddlers can worship together and hear short Bible stories.

Planned activities

Youth

At the end of 2021 we started planning for a "Youth Café" on a Wednesday afternoon and a "Youth Group". We hope that these activities will start in 2022.

New service pattern - All Age Services, All Age Communion

In 2022, every 1st and 3rd Sunday of the month, the 10am services will be aimed at all ages, so we can enjoy worship and fellowship together. On the 3rd Sunday we will also be taking a more contemporary communion.

Continuing activities

Little Nic's Toddlers

The toddler group started back up on the 5th November and has been running every Friday morning during term time in the Church Rooms. A mini-Christingle service was held for them in December which went down a treat with both parents and toddlers. Each week we enjoy free playtime, a chat, snack and end the morning with a simple Bible story, singing and our Goodbye song. We also pray as a team before each session which has been a positive way to start the morning.

SEA Church (Seekers, Explorers & Adventurers)

Every 1st, 3rd and 5th Sunday of the month, during the 10am service, SEA Church is available for children, learning about the bible in a fun and interactive way. Because of a low number of volunteers, we started by running this as one big group with the age ranging from 3-14 and then moving to split into 2 groups (3-8 and 9-14) running alongside each other in the St Andrew's room.

Open the Book

Along with the other Churches in Cranleigh, St. Nicolas Church ran 'Open the Book' weekly at St. Cuthbert Mayne school coordinated by Julie Connor.

- **Cranleigh Mothers' Union**

Between January and July 2021 there were no Wednesday meetings due to COVID-19, but one Friday Communion service was held in July with 21 members attending.

A Garden Party in August was held in the Rectory Garden with Roy and Kate Woodhams helping with the teas and was enjoyed by 64 members and friends, after a Communion service in Church.

In September the first meeting in Church with Tim Clifford Hill telling us about himself and how he came to Cranleigh was entertaining and enjoyed by all.

In October instead of the normal Wednesday meeting 28 members went to Alfold Church for the yearly Deanery Service, which was taken by Rev'd John Bundock, with a talk about the history of the Church by the Churchwardens and followed by lunch in Alfold Church rooms.

Later in October a craft afternoon in the Church Rooms was held where Angels were made for the MU 'Quirky Angels' Christmas tree entry for the Christmas Tree Festival. Fun was had by all.

In November, the first meeting since that start of Covid, was held in the Church Rooms which gave the opportunity for a catch up and chat among the members.

A morning meeting in the Church Rooms was held on December 8th with a short service followed by chat, quiz and puzzles. On December 17th there was a MU Communion followed by coffee and mince pies at the Cranleigh Art Centre.

During the whole of 2021 contact has been maintained with all members by regular monthly emails, also delivered to those who are not on email supported by telephone calls and regular walks and help when needed to any members or friends.

- **Social Events**

During 2021 the six members of the social team met once under the Rector's gazebo to arrange the one event which took place. This was the Picnic in the Park, which took place on 29th August at 5pm. This was a change from other years as it was a Sunday and two hours earlier than usual. On a beautiful late summer's evening ninety people attended and enjoyed the music supplied by the Graham Hix Quintet. This event raised £867 for Church funds.

- **The Rectory Fete**

Due to further Covid restrictions the fete did not take place on its usual second Saturday in July but had to be postponed until 21st August. The delay impacted scheduled events in the arena which had to be cancelled, however stall holders all worked very hard and despite a rainy day there was still a good turnout and thanks to the generosity of those attending the event raised a very valuable £6,500 for Church funds.

- **Fairtrade**

In the past year St Nicolas has continued to support the work of Fairtrade by purchasing Fairtrade goods for events that are catered and for cleaning of the Church.

There were successful Fairtrade stalls at the Rectory Fete in the summer and at the small Christmas market held outside the Church on the Saturday of the Christmas Tree Festival.

The continued support and pledge of the Church and other Cranleigh organisations has enabled the Village to maintain its Fairtrade Village status. In future this status will not just be about promoting the Fairtrade mark but also working with other groups to acknowledge the unfairness of Climate change as this affects Fairtrade farmers.

With the support of the Church in helping to run events and from loyal customers profits from sales are sent via the Guildford Mukono Link to Schools projects in Uganda. With Ugandan schools almost in continuous lockdown for the past two years £600 was sent in 2021 to a project installing solar panels in a small school in Uganda.

- **Outreach and Annual Mission Giving**

The budget for Annual Mission Giving for 2021 was set in 2020 taking into account the impact of COVID-19 and the impact it was having on Church finances. New thinking is taking place in 2022 and a revised policy is being implemented which will see a return to higher levels of Mission Giving in 2022.

In 2021 grants were made to Rowleys Centre for the Community (£1,000), Jigsaw Plus (£500), A Rocha UK (£750), Cranleigh Community Fund (£300), the Children's Society (£750), the Bible Society (£750), Happy Child International (£750) and USPG (£750). Other donations were made in the year to the Children's Society following the Christingle Service and the Christmas Tree Festival. Donations to various charities were also made following retiring collections at funerals in accordance with the wishes of the families involved.

- **Church Rooms**

The opportunity to hire out the Church Rooms improved during 2021 despite Covid restrictions for part of the year. It was pleasing to see the return of our regular hirers as well as the use of the facilities for various ad hoc events always Covid-secure by an exchange of risk assessments between the Church and the hirers.

Lloyds Bank continued to take space in the car park on alternate Thursday mornings to operate their mobile banking facility.

The Church Rooms benefited in the year from 2 new boilers and other associated maintenance work.

- **Parish Magazine**

During 2021 a full colour magazine of 32 pages continued to be produced and distributed each month, thanks to the efforts of everyone on the committee, despite the continuing impact of the Covid virus.

Interesting new articles and photographs from members of the Church and the Parish are always wanted and this year two series of historical articles were included kindly provided by Brian Bagot: one about the Cunningham Family and the other about the Sheryer Family.

The editorial team in 2021 comprised five people who kindly gave of their time to put the magazine together – Margie Nursey, Josephine Scurry, Peter Bond, Fiona Cantelo and Nicola Craven-Smith. We were very happy to add Nicola to the team in 2021.

The print run for each month is over 600 copies, most of which are distributed by 34 volunteers to homes and public buildings in the village. All of these volunteers have agreed to continue delivering during the pandemic for which we are truly grateful.

During the pandemic lockdowns, no copies were left in the Church for individual purchase, but electronic versions were made available for emailing and a copy was posted on the Church website each month. About 50 copies are also posted to those who do not have access to a computer. Another 20 copies are mailed to interested organisations and people who have moved away.

Subscription payments for the magazine were traditionally collected on the doorstep by the distributors but, as a result of the pandemic, subscribers were advised to make payments either by internet banking or by cheque, posted to the magazine treasurer, Jackie Vale.

The income from advertising and subscriptions still exceeds the outgoings. Nicola Craven-Smith did a splendid job of chasing up advertisers for 2021, so that all slots were once again filled with new and existing advertisers.

Due to the prevailing commercial pressures on businesses advertising rates were unchanged in 2021 as was the cover price of each magazine. Production costs were also unchanged and the advice and assistance with the printing and timely production of the magazine each month from Alastair May of Entaprint continues to be invaluable.

The members of the magazine committee at the end of 2021 were Peter and Edna Bond, Fiona Cantelo, Gordon Cheesman, Margie Nursey, Josephine Scurry, Jackie Vale, Nicola Craven-Smith and Michael Wild who provides many photos for the magazine.

- **Stewardship Recorder's Report**

Regular Giving from donors was only 1% lower than in 2020 despite the continuing impact of the pandemic and associated lockdowns. This is very much thanks to the generosity of those who give regularly maintaining their giving, and to a number of new donors offsetting those who have been lost during the year.

The average number of donors for the year remained around 180 as in 2020 although the method of giving continues to change with a greater number now giving through the Parish Giving Scheme and fewer through the weekly envelope scheme which is a welcome change trend.

There is however an underlying decline in the level of regular giving because of the age profile of current givers. This will need to be addressed in the short term to protect the reserves of the Church and its ability to fully fulfil its mission.

FINANCIAL REVIEW

Summary

Total income for the year was £264,862 (2020: £267,461) of which £234,989 was in the General Fund (2020: £213,830).

Total expenditure in the year was £317,747 an increase from £241,634 in 2020 reflecting expenditure on the new Church lighting system, the funding for which was predominantly received in 2019. £207,649 of the expenditure (2020: £206,313) was in the General Fund in respect of the running costs of the Parish.

Total reserves at the end of 2021 (excluding those relating to fixed assets) were £160,043 (2020: £207,413). The reduction, as anticipated, reflects the planned expenditure on the new Church lighting system.

Unrestricted Funds

In 2021 the net incoming resources of the General Fund, before transfers, were £21,825 (2020: £7,518).

Total General Fund income increased to £234,989 from £213,830 in 2020. Legacies in 2021 were £3,000 compared to £19,500 in 2020 but in other areas income was higher, in part the result of fewer COVID-19 restrictions. Fundraising activities, including the Church fete which could not take place in 2020, raised £11,193 (2020: £3,252); PCC Fees including weddings increased by £7,134 to £9,730 in 2021 and letting and rental income increased from £12,657 to £18,726 as the Church Rooms were available for use for a longer period. The Parish also benefited from COVID-19 Government Grants in the form of 2 Additional Restriction Grants from Waverley Borough Council totaling £14,708 and £2,925 from the Coronavirus Job Retention Scheme for furloughed employees.

Expenditure in the General Fund of £207,649 was only slightly higher than the £206,313 in 2020.

As well as the General Fund, Unrestricted Funds include an Equipment Fund for capitalised assets and a Designated Fund to provide funds for repairs and maintenance to PCC Buildings. Following a change in 2021 to the policy for the capitalization of fixed assets the brought forward balance of equipment assets (£5,515) was written off in the year.

The PCC Building Fund was created in the year through the transfer of £80,000 from the General Fund. A further transfer at the end of 2021 of £21,825, from the General Fund, represented the surplus generated in the year in that Fund. In the year expenditure of £12,636 was incurred in the Building Fund mainly for 2 new boilers and other ancillary work in the Church Rooms.

Restricted Funds

The balance of Restricted Funds reduced by £62,054 from £1,357,380 at the end of 2020 to £1,295,306 at the end of 2021. Of the balance, £1,280,000 relates to Land and Building fixed assets which were unchanged in the year. Therefore, the balance of other Funds reduced from £77,380 to £15,306 in line with expectations.

Income in the year totaled £29,873 comprising £13,837 towards the employment costs of the Young People's Minister, £13,137 mainly grants from the Listed Places of Worship grant scheme in respect of VAT recovery on expenditure incurred for the new lighting scheme and £2,899 of donations, including gift aid, towards the cost of future enhancements to the Audio-Visual system installed in 2019.

Expenditure of £91,947 included £13,837 in respect of the employment costs of the Young People's Minister (see above) and £78,110 of Church Building costs almost all related to the new lighting system project which was completed in 2021.

Investment policy

The PCC holds no investments. Short-term cash deposits are held with the Central Board of Finance of the Church of England and at Lloyds Bank.

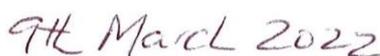
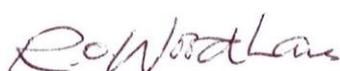
Reserves

Total reserves at the end of 2021 were £1,440,043 a reduction in the year of £52,885 predominantly arising from the net expenditure on the new lighting system for the Church (£64,973) in part offset by the operating surplus in the General Fund.

Tangible Fixed Assets account for £1,280,000 leaving a balance £160,043 for future expenditure and working capital requirements of the Parish. Of this £144,737 is in unrestricted funds and £15,306 in restricted funds to be spent in accordance with the purpose of each fund. During the year the PCC agreed to transfer £80,000 from the General Fund to a new Designated PCC Building Fund to establish a fund for future repairs and maintenance to Church buildings.

It is the policy of the PCC that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to at least three month's expenditure of the General Fund. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the PCC's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Approved by the Parochial Church Council on 9th March 2022 and signed on its behalf by:



Reverend Canon Roy Woodhams (PCC Chairman)

Date

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

For the year ending 31 December 2021

		Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
	Note	£	£	2021	2020
				£	£
INCOMING RESOURCES					
Voluntary Income	2(a)	165,220	17,107	182,327	222,046
Other voluntary incoming resources	2(b)	3,000	-	3,000	19,500
Incoming resources from charitable activities	2(c)	47,687	125	47,812	25,301
Income from investments	2(d)	167	-	167	614
Other incoming resources	2(e)	18,915	12,641	31,556	-
TOTAL INCOMING RESOURCES		234,989	29,873	264,862	267,461
RESOURCES EXPENDED					
Cost of generating voluntary income	3(a)	116	-	116	319
Charitable activities	3(b)	5,549	-	5,549	4,749
Church activities	3(c)	170,942	91,947	262,889	198,923
Activities related to generating funds	3(d)	21,903	-	21,903	17,876
Church management and administration	3(e)	27,290	-	27,290	19,767
TOTAL RESOURCES EXPENDED		225,800	91,947	317,747	241,634
NET INCOMING / (OUTGOING) RESOURCES		9,189	(62,074)	(52,885)	25,827
BALANCES BROUGHT FORWARD					
AT 1st JANUARY		135,548	1,357,380	1,492,928	1,467,101
BALANCES CARRIED FORWARD					
AT 31st DECEMBER		144,737	1,295,306	1,440,043	1,492,928

BALANCE SHEET

AS AT 31 DECEMBER 2021

		Note	2021		2020	
			£	£	£	£
FIXED ASSETS						
	Tangible	5		1,280,000		1,285,515
CURRENT ASSETS						
	Debtors	6	21,276		9,599	
	Short term deposits		127,860		184,002	
	Cash at bank and in hand		<u>25,645</u>		<u>26,930</u>	
			174,781		220,531	
CURRENT LIABILITIES						
		7	<u>(14,738)</u>		<u>(13,118)</u>	
NET CURRENT ASSETS/ (LIABILITIES)				160,043		207,413
TOTAL ASSETS LESS LIABILITIES				<u>1,440,043</u>		<u>1,492,928</u>
PARISH FUNDS						
		8 & 9				
	Unrestricted			144,737		135,548
	Restricted			1,295,306		1,357,380
				<u>1,440,043</u>		<u>1,492,928</u>

Approved by the Parochial Church Council on March 9th 2022 and signed on its behalf by:



Reverend Canon Roy Woodhams
Chairman



Rogan G Dixon FCMA
Hon. Treasurer

The notes on pages 18 to 24 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the relevant requirements of FRS102 (Financial Reporting Standards); the recommendations of the SORP 2015 (Statement of Recommended Practice) and the selection of appropriate accounting policies that comply with FRS102 and the SORP (2015).

The financial statements have been prepared under the historical cost convention. Valuation of investment assets and freehold buildings are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Funds

Unrestricted Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Other funds, designated for a specified purpose by the donor, are held as Restricted Funds.

Incoming resources

Voluntary income

Donations received are recognised as income in the year in which they are received and are accounted for through Funds, as set out in note 9, in accordance with the terms under which the donation is given. Collections are recognised when received by or on behalf of the PCC. Regular giving under Gift Aid is recognised when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Other income

Rental income from the letting of church premises is recognised when the rental is due. Income raised through parish activities and similar events is accounted for gross.

Income from investments

Interest, which is received gross, is accounted for when it is received.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

Resources expended

Expenditure is generally recognised when it is incurred and is accounted for gross.

Grants

Grants are made under Mission Giving each year. The objective is to make grants equivalent to 10% of agreed income streams although during 2021 and 2020 the amounts given were reduced to take account of the underlying financial position of the church. Individual grants made in 2021 ranged in value between £300 and £750.

Activities directly relating to the work of the Church

The Diocesan Parish Share is paid to the Guildford Diocesan Board of Finance in accordance with the amount advised annually. The Parish Share covers an allocated share of total Diocesan ministry, education, development, management and administration costs. The amount payable for the year ended 31st December 2021 has been paid in full.

Fixed Assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

All expenditure incurred in the year on consecrated or beneficed buildings, on individual items under £10,000, or on the repair of movable church furnishings is written off.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory, which can be inspected at any reasonable time.

Freehold Land and Buildings

Freehold Land and Buildings are included in the accounts at their open market values. The last valuation was carried out for the 2019 accounts

Other fixtures, fittings and office equipment

Individual items with a cost of less than £10,000 are written off on acquisition.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit with the Central Board of Finance of the Church of England and with Lloyds Bank.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

2 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2021 £	2020 £
2(a) Voluntary income				
Regular giving from donors	113,646	11,146	124,792	126,032
Collections	4,926	45	4,971	1,900
Sundry donations	17,266	2,050	19,316	56,840
Income tax recoverable on Gift Aid	29,382	3,866	33,248	37,274
	<hr/>			
Total 2021	165,220	17,107	182,327	-
<i>Total 2020</i>	<i>168,415</i>	<i>53,631</i>		<i>222,046</i>
	<hr/>			
2(b) Other voluntary incoming resources				
Legacies	3,000		3,000	19,500
	<hr/>			
Total 2021	3,000	-	3,000	
<i>Total 2020</i>	<i>19,500</i>			<i>19,500</i>
	<hr/>			
2(c) Incoming resources from charitable activities				
Church rooms letting and rent	18,726		18,726	12,657
Magazine income	6,909		6,909	6,218
Miscellaneous sales	1,129	125	1,254	578
Fees paid to the PCC	9,730		9,730	2,596
Church events and fundraising	11,193		11,193	3,252
	<hr/>			
Total 2021	47,687	125	47,812	
<i>Total 2020</i>	<i>25,301</i>			<i>25,301</i>
	<hr/>			
2(d) Income from investments				
Interest	167		167	614
	<hr/>			
Total 2021	167	-	167	
<i>Total 2020</i>	<i>614</i>			<i>614</i>
	<hr/>			
2(e) Other incoming resources				
Grants	18,915	12,641	31,556	-
	<hr/>			
Total 2021	18,915	12,641	31,556	
<i>Total 2020</i>	<i>-</i>	<i>-</i>		<i>-</i>
	<hr/>			
TOTAL INCOMING RESOURCES	234,989	29,873	264,862	
<i>Total 2020</i>	<i>213,830</i>	<i>53,631</i>		<i>267,461</i>

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

3 RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	2020 £
3(a) Cost of generating voluntary income				
Stewardship costs	116		116	319
Total 2021	116	-	116	
<i>Total 2020</i>	319	-		319
3(b) Charitable activities				
Mission giving	5,549		5,549	4,749
Total 2021	5,549	-	5,549	
<i>Total 2020</i>	4,749	-		4,749
3(c) Church activities				
Ministry: Diocesan parish share	124,601		124,601	115,926
Rector's housing	1,421		1,421	1,172
Rector's working expenses	2,926		2,926	2,955
Curate's housing	4,389		4,389	3,844
Curate's working expenses	1,029		1,029	411
Church running expenses	9,009		9,009	7,888
Church maintenance	5,611	78,110	83,721	33,840
Upkeep of services	2,446		2,446	1,856
Employment costs	16,100	13,837	29,937	29,670
Young People's Minister activities	1,775		1,775	789
Upkeep of churchyard	1,635		1,635	572
Total 2021	170,942	91,947	262,889	
<i>Total 2020</i>	168,841	30,082		198,923
3(d) Activities related to generating funds				
Magazine expenses	5,734		5,734	5,236
Church Rooms expenditure	15,812		15,812	12,518
Other expenditure	357		357	122
Total 2021	21,903	-	21,903	
<i>Total 2020</i>	12,637	5,239		17,876
3(e) Church management and administration				
Audit fees	2,592		2,592	2,524
Administration	4,425		4,425	4,588
Employment costs	11,913		11,913	11,487
Depreciation and property costs	8,360		8,360	1,168
Total 2021	27,290	-	27,290	
<i>Total 2020</i>	19,767			19,767
TOTAL RESOURCES EXPENDED	225,800	91,947	317,747	
<i>Total 2020</i>	<i>206,313</i>	<i>35,321</i>		<i>241,634</i>

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

4 STAFF COSTS

	2021	2020
	£	£
Wages and salaries	41,832	41,158
	<u>41,832</u>	<u>41,158</u>

During the year the PCC employed a Young People's Minister (full time), a Church administrator and a Verger both of whom are part time. The Young People's Minister is a member of the PCC and the Church administrator is a non voting member of the PCC . The terms of their employment including salary are set by the Finance Committee with the Rector, and approved by the PCC.

5 FIXED ASSETS

5 Tangible fixed assets

Consecrated and benefice property are not included in the accounts. Moveable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory.

The Church Rooms, adjoining office and Hazelwood Room (valued together) and 22 Orchard Gardens are included at open market including land values as revalued by Oxborough Chartered Surveyors for the 2019 accounts.

Office and Church Rooms equipment with an individual value greater than £1,000 has been capitalised and depreciated since 2008. In 2021 the Fixed Asset policy was changed to only capitalise individual assets with a value greater than £10,000 of which there have been none in recent years. The remaining book value of those assets, including additions in 2021, was fully depreciated in the year.

	Buildings	Equipment	Total
	£	£	£
Open Market Value			
Church Rooms	735,000		735,000
22 Orchard Gardens	<u>545,000</u>		<u>545,000</u>
Sub total buildings	1,280,000		1,280,000
Equipment Original Cost		12,122	12,122
Additions in year	-	2,137	2,137
Total	<u>1,280,000</u>	<u>14,259</u>	<u>1,294,259</u>
Depreciation			
to 31/12/20	-	6,607	6,607
for 2021	-	7,652	7,652
Total Depreciation	<u>-</u>	<u>14,259</u>	<u>14,259</u>
Net Book Value	<u>1,280,000</u>	<u>-</u>	<u>1,280,000</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

6 DEBTORS

	2021	2020
	£	£
Income tax recoverable	14,079	4,991
Prepayments and accrued income	7,197	4,608
	<u>21,276</u>	<u>9,599</u>

Income tax recoverable represents amounts due from the Inland Revenue in respect of gift aided donations which will be received in 2022.

Prepayments and accrued income include amounts due to the PCC at 31st December 2021 for outstanding fees or lettings and amounts paid in 2021 for 2022 activities.

7 CURRENT LIABILITIES

	2021	2020
	£	£
Accruals	8,588	8,363
Deferred income	6,150	4,755
	<u>14,738</u>	<u>13,118</u>

Accruals mainly include invoices received after 31st December 2021 for goods and services provided in 2021. Deferred income includes magazine subscriptions and magazine advertising fees paid in 2021 for the 2022 magazine, and deposits for 2022 weddings and church room lettings.

8 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible fixed assets	-	1,280,000	1,280,000
Current assets	129,999	15,306	145,305
Current liabilities	14,738	-	14,738
	<u>144,737</u>	<u>1,295,306</u>	<u>1,440,043</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2021

9 FUND DETAILS	Balance 1.1.2021	Incoming Resources	Resources Expended	Transfers	Balance 31.12.2021
	£	£	£	£	£
Unrestricted					
General Fund	130,033	234,989	(207,649)	(101,825)	55,548
PCC Building Fund	-		(12,636)	101,825	89,189
Equipment Fund	5,515		(5,515)		-
Total Unrestricted	<u>135,548</u>	<u>234,989</u>	<u>(225,800)</u>	<u>-</u>	<u>144,737</u>
Restricted					
Young People's Minister Fund	-	13,837	(13,837)		-
Church Building Fund	77,380	13,137	(78,110)		12,407
Audio Visual Fund	-	2,899			2,899
Land & Buildings	1,280,000				1,280,000
Total Restricted	<u>1,357,380</u>	<u>29,873</u>	<u>(91,947)</u>	<u>-</u>	<u>1,295,306</u>
TOTAL FUNDS	<u>1,492,928</u>	<u>264,862</u>	<u>(317,747)</u>	<u>-</u>	<u>1,440,043</u>

Unrestricted Funds

The General Fund represents the accumulated surplus that has not been designated by the PCC for a specific purpose. In 2021 the PCC approved the transfer of £80,000 of the brought forward balance to a new Designated Fund (see below). At the end of 2021 income in the year exceeded expenditure, including the equipment write down, by £21,825 and this amount was also transferred to the PCC Building Fund.

PCC Building Fund was established in 2021 and recognises the responsibility of the PCC to maintain funds for current and future repair works to church buildings, namely the church, the church rooms and the curate's house. £80,000 was transferred from the General Fund as an opening balance and at the end of 2021 the surplus for the year from the General Fund was also transferred. Expenditure in 2021 included the replacement of two boilers in the church rooms and maintenance work at the curate's house.

Equipment Fund holds the book value of equipment assets capitalised. Assets with a value greater than £1,000 were being capitalised however a change to the fixed asset policy was introduced in 2021 to only capitalise individual assets with a value greater than £10,000. Consequently the brought forward balance and assets purchased in the year were written down to zero in the year.

Restricted Funds

The Young People's Minister Fund was established to receive donations in support of the annual salary costs of the Young People's Minister. Income in the year represents the value of donations, including gift aid recovery, received in 2021 against which an equivalent amount of salary costs were recorded in the Fund. The balance of the salary costs were recorded in the General Fund.

Church Building Fund was established to record donations, and associated expenditure, in respect of the Church building. In recent years donations have come from Gift Days and specific appeals for a new audio visual system and to instal a new lighting system. Income in 2021 mainly relates to the recovery of VAT from the Listed Places of Worship Grant VAT recovery scheme. Expenditure predominantly relates to the cost of the lighting scheme.

Audio Visual Fund was established in 2021 to record income and expenditure for enhancements to the audio visual system acquired in 2020. Income in 2021 reflects donations received in the year.

Land & Buildings represents the open market value as at 31st December 2019 of church buildings which are periodically revalued.

10 CAPITAL COMMITMENTS

At the year end there were no capital commitments contracted for but not provided for within the accounts (nil at end 2020).



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report on the
accounts**

Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Parochial Church Council of the Ecclesiastical Parish of Cranley
otherwise Cranleigh

**On accounts for the year
ended**

31 December 2021 **Charity no
(if any)** 1131701

Set out on pages

1-2
(Remember to tick the page/number of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Certified Public Accountants Association.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 25 February 2022

Name:

Jane Briggs

**Relevant professional
qualification(s) or body
(if any):**

FPCA

Address: Honeygreen Barn, Smithbrook Barns, Horsham Road, Cranleigh,
Surrey, GU6 8LH

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None to disclose.