



**Trustees Annual Report
and Financial Statements of the PCC**

Year Ended 31st December 2023

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Administrative Information

This document is prepared by the Parochial Church Council (PCC) of the Ecclesiastical Parish of Cranley otherwise Cranleigh.

Rector and Advisers:

Rector: Reverend Canon Roy Woodhams

Registered Charity No: 1131701

Bankers: Lloyds Bank Plc
PO Box 1000
BX1 1LT

Independent Examiner: Oakwood Business Consultants
The Dairy
Tilehouse Farm offices
East Shalford Lane
Shalford
Guildford
GU4 8AE

St Nicolas Church Cranleigh is situated in the High Street, Cranleigh, Surrey. It is part of the Diocese of Guildford within the Church of England. The registered name is 'The Parochial Church Council of the Ecclesiastical Parish of Cranley otherwise Cranleigh' and referred to as 'PCC St Nicolas Church Cranleigh.'

The following have served on the PCC during the period from 1st January 2023 until the date of this report unless otherwise indicated. All PCC members serve as a Trustee of the registered charity:

Chairman (Rector): The Reverend Canon Roy Woodhams
Curate: The Reverend Tim Clifford Hill to September 2023
Curate: The Reverend Erik Heemsker from July 2023

Assistant Curate: The Reverend Rutton Viccajee

Churchwardens: Mrs Susan Clarke
Mr Michael Roberts to APCM 2023
Mr Alan Walton from APCM 2023

Hon. Secretary: Mr Paul Jenkins

Hon. Treasurer: Mr Rogan Dixon

Parish Administrator: Mrs Nicola Craven-Smith without voting rights

Deanery Synod: Mr Maurice Bowles

Mrs Joan Connolly

Mr Bryn Jones

Miss Margie Nursey

Mrs Sandra Keeping

Elected Members: Mrs Jane Etherington
Miss Georgina Francis to APCM 2023

Mrs Susan Knight

Mr Nigel Lynn

Mr Bill Rothwell

Mrs Steff Shepherd from APCM 2023

Mr Frank Sole to APCM 2023

Mr Alistair Smith co-opted with voting rights January 2024

Mrs Katherine Tuck to APCM 2023

Mr John Watson from APCM 2023

Vision Statement

St Nicolas Cranleigh – Caring, Sharing & Daring

A Community Growing in Faith, Hope and Love, Reaching into the heart of the local community, Leading all to the liberating truth of Christ.

To achieve this, we seek:

- to be an inclusive church, welcoming all in the love of Christ
- to be a light shining in the community
- to uphold Christian values
- to make a stand for truth and justice on issues local, national and international
- to respond to the changing culture of the 21st Century
- to deepen our faith and understanding of what it means to be Christian
- to encourage 'All Member Ministry' – we all have a part to play in church life and promoting Christian values
- to be a church representing the whole age and social profile of the community
- to encourage the building of Community Spirit within the Village
- to grow our current membership

At the heart of everything we do are our 3 F's: Faith, Family and Friendship. You will find us Welcoming, Caring, Listening, Supportive, Passionate and Engaging.

Safeguarding

The PCC is committed to Safeguarding all Children, Young People, Victims of Domestic Abuse and Vulnerable Adults.

Public Benefit

As the Parish Church for Cranleigh, St Nicolas is open to all denominations for Christian worship. The Church is at the heart of our community and open every day. It is an active Church with a wide age range, aiming to show the love of Christ through all we say and do. There are a rich variety of services to suit different ways of worshiping God ranging from Common Worship Holy Communion to informal Family Services, traditional 1662 Holy Communion and Evensong. Furthermore, St Nicolas appeals to young people and families with an increasing breadth of Christian fellowship, activities and events.

Structure, Governance and Management

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Councils (Powers) Measure 1956 and is registered with the Charity Commission.

The day-to-day management of the PCC is vested in the Rector (the PCC Chairman) with support from the two Churchwardens and many other volunteers.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Statement of Trustees' Responsibilities

The trustees (members of the PCC) are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law, FRS 102 (Financial Reporting Standards) and SORP 2015 (Statement of Recommended Practice).

The law applicable to charities in England & Wales requires the trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these Financial Statements, the trustees are required to:

- a) Select suitable accounting policies and apply them consistently.
- b) Observe the methods and principles in the current Charities Statement of Recommended Practice (SORP).
- c) Make judgments and estimates that are reasonable and prudent.
- d) State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements.
- e) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the Financial Statements comply with the Charities Act, Charity Reporting and Accounting Guidance, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Standing Committee

This is the only committee required by law and must have not less than five members; the Rector, two Churchwardens and two others appointed by members of the PCC. The Standing Committee has the power to transact the business of the PCC between PCC meetings, subject to any direction given by the PCC.

PCC Meetings

In 2023 there were 7 PCC meetings and the APCM held on 29th March 2023. All meetings were in person.

Team Structure

It is intended that all PCC members serve on at least one of the teams, thus providing the means for the PCC to enquire upon any points raised within team meeting minutes presented to the PCC. Some teams meet on a regular basis whilst others are brought together to plan and organise specific events or activities. The teams include:

- **Finance Team**

The Finance Team includes a Chair, the Treasurer, the accounts bookkeeper, a Churchwarden and the Stewardship Officer. The team oversees the financial governance and day to day finances of the Church. It monitors all income and expenditure, sets the annual Budget and prepares the Annual Report and Financial Statements. It is responsible for establishing an overall system of financial controls, including establishing financial policies, and for bringing to the PCC items which the PCC are required to approve. The Stewardship Officer is responsible for monitoring and maintaining confidential records of all planned giving including the claiming of gift aid.

- **Buildings Team**

The team is chaired by a Churchwarden and focuses on the maintenance of the Church, Churchyard, Church car park, Church Rooms and the curate's house. The Buildings Team has authority to carry out minor works, and to make recommendations to the PCC via the Finance Team, where appropriate, for major repairs or alterations including any matter involving a faculty or Archdeacon's certificate.

- **Young People's Team**

The Young People's team was formed to coordinate support for young people and families.

- **Magazine Team**

The team oversees all matters concerning the Parish Magazine relating to editorial, advertising and financial management.

- **Outreach and Missions Team**

Establishes and maintains practical contact with the missions and charities supported by St Nicolas, reviews local outreach opportunities and identifies local, national and international missions /charities to whom St Nicolas Church's annual mission funding can be made. The team's recommendations are reviewed and agreed by the PCC prior to grants being made.

- **Social Team**

Advises, initiates, promotes and assists in providing a range of social activities to appeal not only to the Church congregation but also to the wider community.

Risk Management

The PCC addresses the key areas of risk management regarding safeguarding and health and safety. Insurance prevails on major risks and a Fire Risk Assessment and Health and Safety Report are formally documented and regularly reviewed. Risk assessments are carried out on all activities and events which are the responsibility of the PCC.

St Nicolas, Cranleigh has adopted the Church of England 'Promoting a Safer Church' Policy Statement, the House of Bishop's Practice Guidance and supporting Diocesan Safeguarding Protocols.

The PCC maintains a Finance Committee with relevant or related professional experience. The committee regularly reviews financial governance, updating its terms of reference and its policies as required.

Objectives and Activities

The PCC of St Nicolas Church has the responsibility of co-operating with the Rector, the Reverend Roy Woodhams, in promoting the whole mission of the Church; pastoral, evangelistic, social and ecumenical. It has responsibility for financial affairs, the maintenance and the appropriate insurance of the Church, Churchyard, Church Rooms, and curate's house. It also must agree to any changes to existing forms of worship in the Parish. In setting objectives and planning activities, the PCC gives careful consideration to the Charity Commission's general guidance on public benefit.

Parishioner and Church Member Involvement

The PCC is continuously indebted to all parishioners who give their time and talent to care for all aspects of Church life. Through the various teams, Church groups and individual volunteers, all aspects of worship, social activities, administration, teaching and maintenance are approached in a caring and meticulous fashion. It is an accepted fact that without this large number of faithful helpers, upkeep of the services provided and the Church property, would not be viable.

Mission Giving

The policy of the PCC is to make Mission Giving grants each year equivalent to 10% of agreed income streams. In 2020 and 2021 concerns over income levels meant that Mission Giving in these years was restricted.

However, since 2022, using planned giving income as a base, Mission Giving was increased, although grants are still below the 10% target.

REVIEW OF THE YEAR

Church attendance

2023 Electoral Roll: There were 311 parishioners, representing a decrease of 1 on 2022.

In person attendance at church services continued to improve:

The average weekly attendance in October was 170 (compared to 133 last year), with between 10 and 20 attending via livestream, and rather more (50-60) watching on catchup.

Christmas services were popular, with 867 (plus a donkey!) attending services on Christmas Eve and Christmas Day, compared to 699 last year. Around 100 viewers watched the Carol Service online (live or within 7 days).

Before that, our special carol services were also well-attended and more than 200 came to our Carols in the Churchyard, up from around 60 past year – no doubt drawn in by the beautiful carved Nativity figures, and by a marketing campaign on social media.

Services

The Sunday pattern of services continued for 2023:

- 8 am** Communion service every Sunday,
- 10 am 1st and 3rd Sundays** - an All-Age service,
- 10 am 2nd and 4th Sundays**, Parish Communion followed by
- 11.30 am (2nd and 4th Sundays)** 'Discovery' service – worship, teaching and prayer with families in a contemporary style.
- Evening services fortnightly at **6 pm**, alternating between a Choral Communion and Evensong

The 10am service continues to be live streamed via our Youtube channel 'St Nicolas Church Cranleigh' each week.

Other events this year

The Social Team laid on a 'bumper year' of events, including an Easter egg raffle, a 'Picnic in the Park', a very popular 'Cranleigh Proms' concert, a fine Harvest Lunch and a Bingo evening.

Betty's Tea Rooms opened for the first time since before Covid for one afternoon in February in the Church Rooms and proved a very successful community and fundraising event.

The Rectory Fête was much enjoyed by all, despite somewhat inclement weather.

The '1170' team helped arrange the successful 'Queen's Six' concert in church and laid on another interesting and well-attended Heritage Day in the church, with an exhibition of church records and registers, organ demonstration and tours of the bell tower.

The return of the Christmas Tree Festival was welcomed and enjoyed by hundreds of visitors.

All these events were a good way of promoting community spirit and also provided a welcome boost to church funds.

Curates

We said farewell and heartfelt thankyou's to our curate Tim Clifford-Hill, Alexandra and Henry who have taken up residence in Merrow Rectory. At the same time, we welcomed Erik Heemskerk with Rosemarie and the twins Sophie and Nora, who have settled into new curate's accommodation in a diocesan-owned property in Charts Close. Meanwhile, we are renting out our church property in Orchard Gardens, used by previous curates.

Churchwardens

Mike Roberts stepped down as churchwarden after six years of dedicated service. We are delighted that he has remained within the church. In fact, he has joined the ranks of many 'retired' churchwardens in our church, who benefit us with their experience, wisdom, knowledge and faith.

Our new churchwarden, Alan Walton, was elected and sworn in in May, and has quickly assumed the responsibilities of the role with cheerful grace.

Car Park

Since December 2023, our car park has been managed by Euro Car Parks, and we have already noticed calmer usage. Church members on church business can have their registration number added to an exemption list so that they can park without a fee. Other users are asked to pay a charge starting at £1 for two hours.

In due course, we will find out how much the new charges are raising towards the upkeep of both church and car park.

Caring, Sharing, Daring – and Funding

The PCC adopted a revised structure of our teams, as illustrated below, whereby all our groups can feel a part of our overall mission and can meet to review and plan activities and focus. This includes the addition of a fourth strategic team with a focus on finance and fund-raising.

In the last year, we can highlight the re-introduction of a Baptism tea party, the successful running of a Lent course (which led in turn to the setting-up of an additional regular homegroup), and the launch of a new 'Accessible Church' team to move forward with our structural plans for the church building.

FOUR STRATEGY TEAMS			
TEAM 1 – “CARING” (Discipleship & Pastoral Care) Convenor: Susan Clarke	TEAM 2 – “SHARING” (Outreach & Mission) Convenor: Susan Clarke	TEAM 3 – “DARING” (Buildings Development) Convenor: Alan Walton	TEAM 4 – FUNDING (Financial resources) Convenor: Alan Walton
SUB-GROUPS/ AFFILIATED GROUPS			
Pastoral Assistants Contact: Roy Woodhams	Communications Contact: Nicola Craven-Smith	Church Building Maintenance Contact: Alan Walton	Finance Team Contact: Chris Robinson
Home Groups Contact: Mike Roberts	Magazine Contact: Peter Bond	Accessible Church Contact: Alan Walton	Stewardship Contact: Frank Sole
Welcome Team Contact: Susan Clarke	Young People Contact: Claire Oxborough	Church Rooms Management Contact: Alan Walton	Rectory Fete Contact: Richard Tuck
Coffee Contact: Lesley Thomas	Toddlers Contact: Julie Connor	AV Development Contact: Mike Roberts	Christmas Tree Festival Contact: Jane Etherington
Safeguarding Contact: Brian Boxall	Mission & Outreach Contact: Mike Roberts	Car Park Contact: Nicola Craven-Smith	
Social Events Contact: Jane Beet	Open the Book Contact: Steff Shepherd	Churchyard Contacts: Malcolm Keeping Cynthia Plewman	
Mothers Union Contact: Jane Etherington	Alpha-type outreach Contact: Erik Heemskerck	Eco Church Contact: Sue Tresman	
Baptism Visitors Contact: Roy Woodhams			

Prayer

We thank God for the many members of our church who across the year have spent hours praying for the Lord's work here in Cranleigh, and we ask you all to continue to pray for the Lord's blessing and guidance over all we do at St Nicolas Church.

- **Elmbridge Village**

Elmbridge Retirement Village is a vibrant “village” community with a very diverse population, all over 65. Like any community we have a good mix of Christians and people of other faiths and none. At Elmbridge we focus on Christian Unity. To respond to this, we formed a Faith Group, the members of which represent all Christian denominations in the local community.

We have services every Tuesday morning. The first three of each month are St Nicolas’s services and the fourth is a Methodist service. When we have a fifth Tuesday in the month, we hold a non-denominational service.

Our ecumenical services embrace the Christian faith in as many ways as there are people. These include leaders and worshippers from the Church of England, Methodist, Baptist, Catholic, URC, Quaker, all are welcome. Our weekly average congregations’ number 25 or 30, special occasions, such as Remembrance Sunday, Good Friday, Harvest and our annual Carol Service, can attract 90 or more.

Many members of the Village also attend St Nicolas Church services on a regular basis.

- **Choir and Music**

Michael Clarke continued to lead the choir and music group/band in providing musical support for services in St Nicolas.

For the choir this meant morning Parish Communion on 2nd, 4th and 5th Sundays, an evening Choral Communion on 1st Sundays, and (usually) Choral Evensong on 3rd Sundays. The choir sang nine full Choral Evensongs during the year; on the other three 3rd Sunday evenings:

- in April the Choral Evensong had been moved forward one Sunday to Easter Sunday, but many singers were ill, so the service was changed to a simpler sung Evensong instead;
- in August the choir were officially ‘on holiday’;
- in December the evening service was the Christingle Service.

2023 saw the start of an occasional partnership with the choir of St James’s Shere, who joined us for the January Choral Evensong and also for our Advent Carol Service; in return our choir joined them in Shere for a service of words and music for the evening of Palm Sunday. The joint services were enjoyed by all, and we hope to continue this relationship in future years.

The choir also sang at a number of weddings and funerals during the year, at midweek services for Ash Wednesday, Maundy Thursday and Ascension Day, and at the Christmas Carol Service, joined for the latter by singers from other Cranleigh churches and a number of welcome ‘extras’ from our own congregation. Finally on the social side the choir had their usual Advent Supper after the Advent Carol Service (with the St James’s Shere choir as guests), and a Summer Dinner in July.

The band was responsible for supporting the music for All Age Worship and Communion services on 1st and 3rd Sunday mornings respectively, as well as for the Christingle Service and two Crib Services in December. As last year, it was good to have both the band and the choir involved in the Family Communion on Easter Day.

- **Bell Ringing**

2023 was a year of two halves. We have to start with our deep gratitude to Chris Robinson. Chris joined the St Nicolas Tower band in the 1970s. We believe he took on the role of Captain in the 1980s, but in his ever-humble way he will not disclose this information. Chris was a loyal and passionate ringer. He was an efficient Captain, standing no nonsense, yet always had time for a cheeky joke and a quick pint down the local after practice. He has trained so many ringers, some who are still here and others who have moved on to other towers. His enthusiasm was infectious. Unfortunately, due to ongoing health issues, Chris had to

step down earlier this year. Chris will still comment on our ringing when he sees us, so we can't forget him, but it is with sadness that he can no longer join us.

Fortunately, we have another ringer who took on the mantle of Captain, Graham Lucas. Our band is expanding and we now have four junior members, with some of them able to ring at services and they are a key part of our band. We also have more adult members. Two of our new recruits came about after our Tower being open at the St Nicolas Heritage Day which is great news.

Along with the good news, there was a further tinge of sadness as we said farewell to another very long-standing member of our Tower, Andrea Young. Andrea has been with us for over thirty years and has moved down to Devon. Her patience, kindness and enthusiasm will be missed but we hope to see her occasionally at practice when she is up our way.

Our Tower Captain is enthusiastic and keen for us to visit and experience other Towers. Outings are being organised and now with a band of 16 ringers, and some new learners waiting in the wings, we are looking forward to a positive year.

- **Child and Adult Safeguarding**

PCC Actions

In June 2023, the PCC agreed to continue to adopt the Diocese Safeguarding Policy and ensure that the PCC will comply with the duty to have due regard to the House of Bishop's Practice Guidance.

Brian Boxall the Parish Safeguarding Officer (PSO) attended a PCC meeting early in the new church year, to introduce himself to new members, and to remind all members of their safeguarding duties and the responsibilities of the PCC.

During the year, the PSO continued to work with the PCC. He attended the PCC in November where he presented the new National Safeguarding Standards. The PCC agreed to adopt the new standards. The Parish Dashboard is a Diocese tool which measures the safeguarding measures within a parish. The challenge for 2024 is to ensure the Parish reaches level 3 on the dashboard.

The PSO continued to work with Katherine Tuck the PCC safeguarding lead member.

There have been no reported safeguarding incidents during the year.

Recruitment

In the absence of Young People's Minister, the PSO is working with the Church Wardens to ensure that the youth and adult group leads have the relevant DBS checks and training.

Training

Individuals in the parish have continued to undertake online training at various levels. This is still an area where more work needs to be done, including ensuring that all PCC members have completed foundation level safeguarding training, and the domestic abuse online training.

Conclusion

The safeguarding of adults and children must remain a priority for all members of St Nicolas. The significant increase in the cost of living will be having an impact on the lives of residents, as evidenced by the continued significant increase in the use of the local foodbank. This may impact on the safeguarding of both adults and children including those in our church community. Whilst we have the policies in place and individuals

trained, we need to remember that it is the responsibility of us all to look out for the children, young people and vulnerable adults in our parish and take positive action if we have concerns.

- **Children, Youth and Family Work**

The year included the following as part of our ministry to the young people of Cranleigh.

Service pattern

In all our services children of all ages are welcome, and as a church we think it is important that children can be children in church. The younger ones often play in the Baynards Chapel during the service where toys and colouring material are provided and parents can watch them while also engaging actively in worship. On the 1st and 3rd Sunday of the month, the 10am services are aimed at all ages, so worship and fellowship can be enjoyed together. The first Sunday is a more informal service of the word. The third Sunday is an All-Age Communion, during which our Trackers group for children up to year 6 has been running as well.

Discovery Service

In 2023 our Discovery service continued on second and fourth Sundays in the month. It is an informal contemporary service with no fixed structure and is lay led. The aim is to provide worship for all ages, and to help congregants discover more about our faith and ourselves. Services have included small group discussions, prayer stations, interactive teaching, and more contemporary worship.

The service has been well attended and has grown throughout the year, with total attendance reaching even to forty (22 adults and 18 children) on one occasion. In 2024 we hope to continue this service. This service has been particularly encouraging of everyone who is willing to participate, by talking to each other, delving deeper into a particular area of interest and opportunities to pray out loud. One memorable moment was witnessing a couple of our 11-year-old boys praying, into the microphone, in front of everyone. These opportunities are wonderful to capture moments of individual faith journeys growing, and as a collective group, a chance to get to know each other deeper and support one another beyond a Sunday morning service.

Trackers

Trackers has been running during Discovery and during the All-Age Communion (Third Sunday of the month). Trackers, at Discovery, focuses on quality rather than quantity, and this is possible because the teaching within Trackers, is a part of the larger service as a whole. Adults and children alike, will all be focusing on the same topic. We follow a termly plan, so we might be looking at the 10 Commandments over the weeks, or we might all be looking at children within the Bible.

On the 3rd Sunday of the month we also have our 'Trackers' Group meeting during the services, for children up to year 6. Trackers, during the All-Age Worship service, does its best to mirror the topic of the whole service. This follows the liturgy and whatever the service leader and preacher have in mind.

Ignite

Ignite is an informal youth club style group which was set up to provide for our youth ages 11-14. Several sessions have been run with great success. The format provides space for teens to explore both themselves and their faith in a laid-back way. Sessions might include an activity such as outdoor games or origami with hot food and looking at the Parables. The next event will be watching Evan Almighty while snuggling under blankets in church with pizza!

Little Nic's Toddlers

The toddler group has continued to run every Friday morning during term time in the Church Rooms. Each week we enjoy free playtime, a chat, snack and end the morning with a simple Bible story, singing and our Goodbye song. This has become a very popular activity with sometimes nearly thirty children present and

has been a core activity to reach out to parents and toddlers in Cranleigh, and connecting them to the life of the church.

Toddler Praise

This group has been running on a Wednesday morning in Cranleigh Methodist Church and co-ordinated by Anne Beresford. The group is a place where parents and toddlers sing children's songs together and hear short Bible stories.

Schools and Open the Book

In term time there are weekly assemblies in the Church of England school. We are also from time to time invited to local schools to assist in RE lessons. Acorn Nursery, Longacre, Duke of Kent, and Park Mead Schools also used the church for carol services at Christmas.

St. Nicolas Church has been taking part in 'Open the Book' since May at St. Cuthbert Mayne school and Park Mead. Since September this has extended also to the Church of England school. This has also been a great ecumenical activity, as storytellers from three different churches in Cranleigh participate.

Occasional Events

At a number of big events in the church year children were very much involved. Key cases of this were Family Communion for Mothering Sunday, Palm Sunday and Easter, Christingle Service, and our crib services.

We have gently encouraged some young people to join the worship band on occasion to sing, while this has not yet become a regular membership, worship band continues to be open to any children or youth who would like to play their instruments or sing. Similarly, one child has together with her mother joined our choir in the past year, and there is a desire from choir members for more children and young people to come and join them in the mastery of church music.

A group went to Spring Harvest, and a place was part funded for a young person who would not normally be able to attend due to costs. This helped them to explore their faith with like-minded people and had additional benefits to their mental health.

Looking to the future

In December 2022 we bade farewell to our Young People's Minister Emily Clarke.

The pause in 2023 has enabled us to take stock of our ministry and outreach to our young people, families, and children. Our wonderful volunteers have worked incredibly hard to keep it all going and their work has meant our ministry in this area is in a good place. 2023 has however also made clear that to keep the vision and focus, and to help our children, young people and families to grow in faith, a designated Outreach Worker for families and young people is needed. There is also a keenly felt desire to strengthen existing and develop new intergenerational links in the church.

At this point we are looking for funding to appoint an Outreach Worker with special focus on young people and families, an appointment that we hope to have made by September 2024.

We are indebted to Steff Shepherd, Claire Oxborough and Claire Jones who are voluntarily taking on parts of our ministry to children, families and young people so that we can help them to grow in faith and love for God and for each other, and so that our church gives children and young people their proper place in the heart of the life of our church.

- **Cranleigh Mothers' Union**

We have a membership of 71 in the Cranleigh branch. Meetings are held on the 2nd Wednesday of each month in the church rooms.

MU communion service on the 4th Friday of the month at 10am in Church.

We help at Cedar Court Nursing Home and Knowle Park Care Home once a month with a short service at which various members support the clergy at these times.

During the year we have had various speakers on the Wednesday morning meetings. January meeting was soup and pudding lunch, June was our summer lunch, and October was open coffee morning instead of the normal Wednesday meetings. We have a craft afternoon in October. And December we have just a 10am Communion service followed by coffee and mince pies.

- **Sewing/Knitting Group**

We meet most Mondays between 10-12.30pm in St Andrews Room.

We started with about 8 ladies but can be up to 20, not all who come are church goers or Mothers' Union members. We started a project to knit poppies for Remembrance Day of which we knitted over 2,000 in the end and knitters came from many different groups around Cranleigh and often from people who didn't join us for a Monday morning.

We do our own projects, church mending, bunting for the flagpole and we have a joint project going forward for Easter.

- **Christmas Tree Festival**

A Christmas Trees Festival was held between December 8th and 11th with 38 trees decorating the nave. There was a splendid turnout for the festival which also included refreshments and activities for children throughout the festival, a Christmas Craft Market on the Saturday, and a Christingle Service on the Sunday. On the Monday evening there was a prize giving in the categories Businesses, Children's Groups, Adults Groups, Individual/Family, and Best Overall won by Katherine Tuck. The Christmas Tree Festival is generously sponsored by Hans Christmas Andersen Tree Farm and some £3,000 was raised in total for church funds.

- **Social Events**

2023 was a very successful year for the Social Team. Our first event was the Easter egg raffle which raised £421 for church funds. This was followed by a breakfast which was enjoyed by all who attended and raised £220. Our most successful event was 'The Cranleigh Proms' when we were entertained by our very talented church musicians who ended the concert with a sing along of popular songs. The evening finished with prosecco and canapes served in the church rooms and raised £1,528. Ever popular with church and local community, Picnic in the Park followed in June and raised £626. Two more events followed in quick succession, the Harvest lunch and bingo, which together raised £982. It was a fun year with a great variety of well attended events which supported the finances of the church with a total of £3,777.

- **The Rectory Fête**

Thanks to the hard work of our many volunteers and the generosity of visitors our 2023 fete raised almost £6,000 for church funds. We tried a few new things this year including a new layout, bringing everyone together in the main garden which proved very popular, as did "In Accord" a lady's cappella choir. The storm we had midway through the day forced the dance group to perform in the church rooms for their safety, but apart from that we carried on regardless and a great day was had by all.

1170 Charity



1170 is a separate Charity from the church, with the Trustees being from the wider community, as well as having PCC representation. Its aim is to show the church is a significant part of Cranleigh's Heritage and is there for the whole Village. The upkeep and maintenance of St Nicolas is significant but if viewed as an asset for everyone we hope to encourage as many people as possible to contribute.

In 2023 we joined again with Cranleigh Arts and held a Concert, in the Church for Queen's Six. The hot summer evening was a huge success with the church packed out and everyone delighted by the entertaining and talented members of Queen's Six.

The advertising for this concert and its' success plus the launch of our new Logo, have you noticed what the clock hands say, we believe had a significant impact on our Heritage Day in September. With thanks to those in and outside of St Nicolas congregation nearly 5,000 leaflets were distributed in advance of the day. There was then a steady flow of people who enjoyed visiting the Bell tower and Graveyard and organ tours as well as seeing our new timeline display. Financially the day and subsequent weeks brought in £8,000.

We are limited to the events we can hold by our small committee and would welcome anyone who would like to be involved to contact the Trustees or Operations group members.

A grant for £594 was awarded to St Nicolas PCC in 2023 to pay for repairs to the ceiling in the Baynards Chapel.

- **Outreach and Annual Mission Giving**

In 2023 grants were made to Rowleys Centre for the Community (£300), Jigsaw Plus (£2,500), A Rocha UK (£2,500), Cranleigh Community Fund (£300), Happy Child International (£2,500) and Cranleigh Food Bank (£2,500). A grant was also made for £1,850 to the Social Heritage Project in support of a Christmas Day Lunch held in Cranleigh Village Hall in conjunction with the Parish Council.

Other donations were made in the year to the Children's Society, following the Christingle Service, and donations to various charities were made following retiring collections at funerals in accordance with the wishes of the families involved.

- **Letting and Rental Income**

The hiring out of the Church Rooms showed a healthy increase on the previous year rising from £25,367 in 2022 to £29,115. In addition to hiring out the church rooms they are well used by the Parish for a variety of Church and Community activities including the Toddler group, Mothers' Union, PCC meetings, refreshments after services, social committee events and other social gatherings. Lloyds Bank continued to take space in the church car park on alternate Thursday mornings to operate their mobile banking facility although this facility will cease at the end of May 2024.

From November 2023 the curate's house in Orchard Gardens has been let out whilst a property owned by the Diocese is being rented for the current curate.

- **Parish Magazine**

During 2023, we continued to produce and distribute a full colour magazine each month, thanks to the efforts of everyone on the committee.

The members of the magazine committee are Fiona Cantelo, Margie Nursey, Josephine Scurry, Jackie Vale, Nicola Craven-Smith, Michael Wild (who provides many photos for the magazine) and Peter Bond. Annie

Cotterill also makes a valuable contribution by dealing with the time-consuming task of overseeing magazine distribution.

The editorial team comprised five people who kindly gave of their time to put the magazine together – Margie Nursey, Josephine Scurry, Peter Bond, Fiona Cantelo and Nicola Craven-Smith.

We are always seeking interesting new articles and photographs from members of the church and the parish. This year, largely due to the initiative of Michael Wild, we once again included a series of profiles of key members of our church community.

The print run for each month is 400 copies, most of which are distributed by 32 volunteers to homes and public buildings in the village.

We continue to leave copies of the magazine in the church for individual purchase. In addition, 20 copies were mailed each month to interested organisations and people who have moved away.

We are pleased to report that the income from advertising and subscriptions exceeded the outgoings by some £2,000. Once again, Nicola Craven-Smith did a splendid job of chasing up advertisers, so that all slots were once again filled.

Due to the prevailing commercial pressures on businesses, we decided to keep the same advertising rates as for 2022. The cover price of each magazine also remained the same.

Many thanks to our printer, C&A Tickner Ltd., who has been most helpful and supportive, producing a high-quality product for our readers.

- **Stewardship Recorder's Report**

Regular Giving from donors to the General Fund of £98,880, before gift aid, was £4,618 (4.5%) lower than in 2022 continuing the downward trend of recent years. However, this reduction was compensated in the year by higher non regular giving through collections in services including contactless giving.

The number of regular donors at the end of the year were 19 fewer than at the end of 2022 with numbers reducing for a variety of reasons. Although there were some new donors in the year there is an underlying decline in the level of regular giving due to the age profile of current givers.

This will need to be addressed in the short term to protect the reserves of the Church and its ability to fully fulfil its mission.

FINANCIAL REVIEW

Summary

Total income for the year was £240,938 (2022: £240,900) of which £224,736 was in the General Fund (2022: £216,352).

Total expenditure in the year was £239,447, a reduction from £252,696 in 2022 reflecting lower expenditure in restricted funds in the year. £218,164 of the expenditure (2022: £221,706) was in the General Fund in respect of the running costs of the Parish.

Total reserves at the end of 2023 (excluding those relating to fixed assets) were £149,635 (2022: £146,420). The increase in reserves reflects a surplus in the General Fund of £7,232, £12,152 of funding for a potential future Outreach Leader less expenditure in restricted fund particularly on the curate's house.

Unrestricted Funds

In 2023 the General Fund recorded a surplus of £7,232 compared to a deficit of £ (6,128) in 2022.

Total General Fund income increased to £224,736 from £216,352 in 2022 benefitting from increased letting income from the Church Rooms and the letting out of the curate's house. However, voluntary income reduced by £2,153 from the previous year reflecting a trend seen in recent years of regular giving decreasing. However, in 2023 this was in part offset by an increase in collections and sundry donations including contactless giving. Income in all other areas increased including Church Room lettings and rents received (£7,176), Magazine income (£716), Fundraising Events (£1,266) and Income from Investments (£3,781). Expenditure in the General Fund of £218,164 was a reduction of £3,542 on 2022 with expenditure towards a Youth Minister (nil in 2023, £12,772 in 2022) offset mainly by higher utility costs.

In addition to the General Fund, Unrestricted Funds include a Designated Building Fund to provide funds for repairs and maintenance to PCC Buildings. In 2023 the balance of the Fund reduced from £86,125 to £78,552 as expenditure was incurred, particularly on the curate's house (£13,825) in preparation for letting it out.

Restricted Funds

Restricted Funds increased by £10,788 from £1,290,875 at the end of 2022 to £1,301,663 at the end of 2023. Of the total £1,280,000 relates to Land and Building fixed assets which were unchanged in the year.

Income in the year totaled £12,554 of which £12,152 arose from donations received, including gift aid and interest, for a potential future new position of an Outreach Leader with a focus on young people and families.

Expenditure in the year of £1,850 related to a grant, equating to the balance of the Christmas Day Lunch Fund, made to the Social Heritage Fund, who in conjunction with the Parish Council, put on a Christmas Day Lunch for members of the community in Cranleigh Village Hall.

Investment policy

It is not the policy of the PCC to speculate when investing reserve balances, but it is the policy to maximise financial returns whilst taking a low approach to risk. During the year the PCC retained its holding of income shares in The CBF Church of England Investment Fund as a means of improving financial returns on its reserves in the medium term. Other reserves, not required for short-term working capital requirements, are held on deposit with the Central Board of Finance of the Church of England benefitting in the year from higher interest rates.

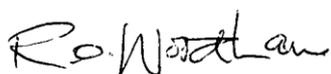
Reserves

Total reserves at the end of 2023 were £1,429,635 an increase in the year of £3,215 reflecting the surplus in the General Fund, donations to the Outreach Leader's Fund and limited expenditure in Restricted Funds.

Tangible Fixed Assets account for £1,280,000 of reserves leaving a balance £149,635 for future expenditure and working capital requirements of the Parish. Of this £127,972 is in unrestricted funds and £21,663 in restricted funds to be spent in accordance with the purpose of each fund.

It is the policy of the PCC that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to at least three months' expenditure of the General Fund. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the PCC's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Approved by the Parochial Church Council on 13th March 2024 and signed on its behalf by:



Reverend Canon Roy Woodhams (PCC Chairman)



Date

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

For the year ending 31 December 2023

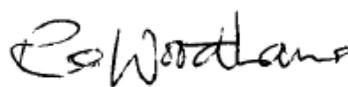
		Unrestricted Funds	Restricted Funds	TOTAL FUNDS	
				2023	2022
	Note	£	£	£	£
INCOMING RESOURCES					
Voluntary Income	2(a)	149,499	12,055	161,554	167,987
Other voluntary incoming resources	2(b)	1,000	-	1,000	250
Incoming resources from charitable activities	2(c)	70,977	-	70,977	61,784
Income from investments	2(d)	5,110	499	5,609	1,416
Other incoming resources	2(e)	1,798	-	1,798	9,463
TOTAL INCOMING RESOURCES		228,384	12,554	240,938	240,900
RESOURCES EXPENDED					
Cost of generating voluntary income	3(a)	89	-	89	92
Charitable activities	3(b)	10,000	1,850	11,850	11,200
Church activities	3(c)	179,126	-	179,126	200,288
Activities related to generating funds	3(d)	22,802	-	22,802	18,196
Church management and administration	3(e)	25,580	-	25,580	22,920
TOTAL RESOURCES EXPENDED		237,597	1,850	239,447	252,696
Net gains/(losses) on investments	6	1,640	84	1,724	(1,827)
NET INCOMING / (OUTGOING) RESOURCES		(7,573)	10,788	3,215	(13,623)
BALANCES BROUGHT FORWARD AT 1st JANUARY					
		135,545	1,290,875	1,426,420	1,440,043
BALANCES CARRIED FORWARD AT 31st DECEMBER					
		127,972	1,301,663	1,429,635	1,426,420

BALANCE SHEET

AS AT 31 DECEMBER 2023

			2023		2022	
		Note	£	£	£	£
FIXED ASSETS						
	Tangible	5		1,280,000		1,280,000
	Investments	6		<u>19,897</u>		<u>18,173</u>
				1,299,897		1,298,173
CURRENT ASSETS						
	Debtors	7	10,819		14,544	
	Short term deposits		108,380		109,236	
	Cash at bank and in hand		<u>24,065</u>		<u>20,794</u>	
			143,264		144,574	
CURRENT LIABILITIES						
		8	<u>(13,526)</u>		<u>(16,327)</u>	
NET CURRENT ASSETS/ (LIABILITIES)				129,738		128,247
TOTAL ASSETS LESS LIABILITIES				<u>1,429,635</u>		<u>1,426,420</u>
PARISH FUNDS						
		9 & 10				
	Unrestricted			127,972		135,545
	Restricted			1,301,663		1,290,875
				<u>1,429,635</u>		<u>1,426,420</u>

Approved by the Parochial Church Council on March 13th 2024 and signed on its behalf by:


13. March 2024

Reverend Canon Roy Woodhams
Chairman



Rogan G Dixon FCMA
Hon. Treasurer

The notes on pages 19 to 25 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the relevant requirements of FRS102 (Financial Reporting Standards); the recommendations of the SORP 2015 (Statement of Recommended Practice) and the selection of appropriate accounting policies that comply with FRS102 and the SORP (2015).

The financial statements have been prepared under the historical cost convention. Valuation of investment assets and freehold buildings are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Funds

Unrestricted Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Other funds, designated for a specified purpose by the donor, are held as Restricted Funds.

Incoming resources

Voluntary income

Donations received are recognised as income in the year in which they are received and are accounted for through Funds, as set out in note 10, in accordance with the terms under which the donation is given. Collections are recognised when received by or on behalf of the PCC. Regular giving under Gift Aid is recognised when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Other income

Rental income from the letting of church premises is recognised when the rental is due. Income raised through parish activities and similar events is accounted for gross.

Income from investments

Interest and dividend income, which is received gross, is accounted for when it is received.

NOTES TO THE FINANCIAL STATEMENTS (continued) **For the year ended 31 December 2023**

Resources expended

Expenditure is generally recognised when it is incurred and is accounted for gross.

Grants

Grants are made under Mission Giving each year. The target of the PCC is to make grants equivalent to 10% of agreed income streams although in recent years total grants made have been varied to take account of the underlying financial position of the parish. Individual grants made in 2023 ranged in value between £300 and £2,500.

Activities directly relating to the work of the Church

The Diocesan Parish Share is paid to the Guildford Diocesan Board of Finance in accordance with the amount advised annually. The Parish Share covers an allocated share of total Diocesan ministry, education, development, management and administration costs. The amount payable for the year ended 31st December 2023 has been paid in full.

Fixed Assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.10 of the Charities Act 2011.

All expenditure incurred in the year on consecrated or beneficed buildings, on individual items under £10,000, or on the repair of movable church furnishings is written off.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory, which can be inspected at any reasonable time.

Freehold Land and Buildings

Freehold Land and Buildings are included in the accounts at their open market values. The last valuation was carried out for the 2019 accounts

Other fixtures, fittings and office equipment

Individual items with a cost of less than £10,000 are written off on acquisition.

Investments

Investments are included in the accounts at their market value on the 31st December.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits represent cash held on deposit with the Central Board of Finance of the Church of England.

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2023

2 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2023 £	2022 £
2(a) Voluntary income				
Regular giving from donors	98,880	9,125	108,005	115,228
Collections	9,658		9,658	7,136
Sundry donations	12,506	640	13,146	12,728
Income tax recoverable on Gift Aid	28,455	2,290	30,745	32,895
Total 2023	149,499	12,055	161,554	-
<i>Total 2022</i>	<i>151,652</i>	<i>16,335</i>		<i>167,987</i>
2(b) Other voluntary incoming resources				
Legacies	1,000		1,000	250
Total 2023	1,000	-	1,000	
<i>Total 2022</i>	<i>250</i>			<i>250</i>
2(c) Incoming resources from charitable activities				
Church rooms letting and rents	33,771		33,771	26,595
Magazine income	7,321		7,321	6,605
Miscellaneous sales	3,106		3,106	3,490
Fees paid to the PCC	11,084		11,084	10,665
Church events and fundraising	15,695		15,695	14,429
Total 2023	70,977	-	70,977	
<i>Total 2022</i>	<i>61,784</i>			<i>61,784</i>
2(d) Income from investments				
Dividends	495	48	543	137
Interest	4,615	451	5,066	1,279
Total 2023	5,110	499	5,609	
<i>Total 2022</i>	<i>1,329</i>	<i>87</i>		<i>1,416</i>
2(e) Other incoming resources				
Grants	1,798		1,798	9,463
Total 2023	1,798	-	1,798	
<i>Total 2022</i>	<i>2,071</i>	<i>7,392</i>		<i>9,463</i>
TOTAL INCOMING RESOURCES	228,384	12,554	240,938	
<i>Total 2022</i>	<i>217,086</i>	<i>23,814</i>		<i>240,900</i>

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2023

3 RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2023 £	2022 £
3(a) Cost of generating voluntary income				
Stewardship costs	89		89	92
Total 2023	89	-	89	
<i>Total 2022</i>	92	-		92
3(b) Charitable activities				
Mission giving	10,000	1,850	11,850	11,200
Total 2023	10,000	1,850	11,850	
<i>Total 2022</i>	11,200	-		11,200
3(c) Church activities				
Ministry: Diocesan parish share	118,575		118,575	122,079
Rector's housing	653		653	953
Rector's working expenses	2,828		2,828	2,858
Curate's housing	24,529		24,529	1,597
Curate's working expenses	1,554		1,554	1,542
Church running expenses	15,364		15,364	11,010
Church maintenance	5,478		5,478	19,721
Upkeep of services	2,662		2,662	4,531
Employment costs	4,852		4,852	32,431
Young People's Minister activities	90		90	2,368
Upkeep of churchyard	2,541		2,541	1,198
Total 2023	179,126	-	179,126	
<i>Total 2022</i>	172,155	28,133		200,288
3(d) Activities related to generating funds				
Magazine expenses	5,236		5,236	5,773
Church Rooms expenditure	17,368		17,368	10,867
Other expenditure	198		198	1,556
Total 2023	22,802	-	22,802	
<i>Total 2022</i>	18,196	-		18,196
3(e) Church management and administration				
Audit fees	2,748		2,748	2,592
Administration	7,772		7,772	6,863
Employment costs	15,060		15,060	13,465
Total 2023	25,580	-	25,580	
<i>Total 2022</i>	22,920	-		22,920
TOTAL RESOURCES EXPENDED	237,597	1,850	239,447	
<i>Total 2022</i>	224,563	28,133		252,696

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2023

4 STAFF COSTS

	2023	2022
	£	£
Wages and salaries	19,912	45,896
	<u>19,912</u>	<u>45,896</u>

During the year the PCC employed a Church administrator and a Verger both of whom are part time. The Verger retired in September and the role is currently carried out by volunteers. In 2022 a Young People's Minister was also employed.

5 FIXED ASSETS

Tangible fixed assets

Consecrated and benefice property are not included in the accounts. Moveable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory.

The Church Rooms, adjoining office and Hazelwood Room (valued together) and 22 Orchard Gardens are included at open market including land values as revalued by Oxborough Chartered Surveyors for the 2019 accounts.

Office and Church Rooms equipment with an individual value greater than £1,000 had previously been capitalised and depreciated. In 2021 the Fixed Asset policy was changed to only capitalise individual assets with a value greater than £10,000 of which there have been none in recent years. The remaining book value of the equipment assets was fully depreciated in 2021.

	Buildings	Equipment	Total
	£	£	£
Open Market Value			
Church Rooms	735,000		735,000
22 Orchard Gardens	<u>545,000</u>		<u>545,000</u>
Sub total buildings	1,280,000		1,280,000
Equipment Original Cost		14,259	14,259
Additions in year	-	-	-
Total	<u>1,280,000</u>	<u>14,259</u>	<u>1,294,259</u>
Depreciation			
to 31/12/22	-	14,259	14,259
for 2023	-	-	-
Total Depreciation	<u>-</u>	<u>14,259</u>	<u>14,259</u>
Net Book Value	<u>1,280,000</u>	<u>-</u>	<u>1,280,000</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2023

6 INVESTMENTS

	2023	2022
	£	£
Income Shares	19,897	18,173
	<u>19,897</u>	<u>18,173</u>

In August 2022 the PCC acquired 880.20 Income Shares in The CBF Church of England Investment Fund at a cost of £20,000. At 31st December 2023 the market value of the shares was £19,897 and the unrealised gain of £1,724 in the year has been recognised in the SOFA.

7 DEBTORS

	2023	2022
	£	£
Income tax recoverable	5,878	5,635
Prepayments and accrued income	4,941	8,909
	<u>10,819</u>	<u>14,544</u>

Income tax recoverable represents amounts due from the Inland Revenue, in respect of gift aided donations made in 2023, which will be received in 2024.

Prepayments and accrued income include amounts due to the PCC at 31st December 2023 but received in 2024, and amounts paid in advance for services received in 2024.

8 CURRENT LIABILITIES

	2023	2022
	£	£
Accruals	7,089	9,791
Deferred income	<u>6,437</u>	<u>6,536</u>
	<u>13,526</u>	<u>16,327</u>

Accruals mainly include invoices received after 31st December 2023 for goods and services provided in 2023. Deferred income includes magazine subscriptions and magazine advertising fees received in 2023 for the 2024 magazine, and amounts received in 2023 for fees and rents due in 2024.

9 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible fixed assets	-	1,280,000	1,280,000
Investments and bank balances	131,249	21,093	152,342
Debtors	10,249	570	10,819
Current liabilities	(13,526)	-	(13,526)
	<u>127,972</u>	<u>1,301,663</u>	<u>1,429,635</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2023

10 FUND DETAILS	Balance 01.01.2023 £	Incoming Resources £	Resources Expended £	Revaluations Gains/(Losses) £	Transfers £	Balance 31.12.2023 £
Unrestricted						
General Fund	49,420	224,736	(218,164)	660	(7,232)	49,420
PCC Building Fund	86,125	3,648	(19,433)	980	7,232	78,552
Total Unrestricted	135,545	228,384	(237,597)	1,640	-	127,972
Restricted						
Outreach Leader's Fund	-	12,152				12,152
Church Building Fund	7,170	402		84		7,656
Audio Visual Fund	1,855					1,855
Christmas Day Lunch Fund	1,850		(1,850)			-
Land & Buildings	1,280,000					1,280,000
Total Restricted	1,290,875	12,554	(1,850)	84	-	1,301,663
TOTAL FUNDS	1,426,420	240,938	(239,447)	1,724	-	1,429,635

Unrestricted Funds

The General Fund represents the accumulated surplus that has not been designated by the PCC for a specific purpose. In 2023 income in the year exceeded expenditure resulting in a surplus in the year of £7,232. The PCC agreed that the surplus should be transferred to the Designated Building Fund to offset against expenditure in 2023 on the curate's house.

The PCC Building Fund was established in 2021 and recognises the responsibility of the PCC to retain funds for current and future repair works to church buildings, namely the church, the church rooms and the curate's house. Expenditure in the year includes £13,825 of repair and maintenance costs to the curate's house in preparation for its letting. Income in the year arose mainly from investments. In addition a grant of £594 was received from the 1170 Charity to meet the cost of repairs to the ceiling in the Baynards Chapel.

Restricted Funds

The Outreach Leader's Fund was previously called the Young People's Minister Fund. Subject to funding it is intended to appoint an Outreach Leader in 2024 with a focus on young people and families. Donations received in 2023, including gift aid, and it is anticipated they will be utilised to offset against the future employment costs of this position.

Church Building Fund was established to record donations, and associated expenditure, in respect of the Church building. No expenditure was incurred in the year with income being received from investments and some small donations.

Audio Visual Fund was established in 2021 to record income and expenditure for enhancements to the audio visual system acquired in 2020. There was no income or expenditure in 2023.

Christmas Day Lunch Fund was established to record donations received and expenditure incurred to provide a lunch on Christmas Day for people in the community. In 2023 it was agreed that the lunch would be organised in conjunction with Cranleigh Parish Council and held in the Village Hall. The PCC agreed that a grant equivalent to the balance in the Fund should be made to support that event and to close the Fund.

Land & Buildings represent the open market value as at 31st December 2019 of church buildings which are periodically revalued.

11 CAPITAL COMMITMENTS

At the year end there were no capital commitments contracted for but not provided for within the accounts (nil at end 2022).



**CHARITY COMMISSION
 FOR ENGLAND AND WALES**

**Independent examiner's report on the
 accounts**

Section A Independent Examiner's Report

**Report to the trustees/
 members of** Charity Name
 The Parochial Church Council of the Ecclesiastical Parish of Cranley
 otherwise Cranleigh

**On accounts for the year
 ended** 31 December 2023 **Charity no
 (if any)** 1131701

Set out on pages 1-2
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

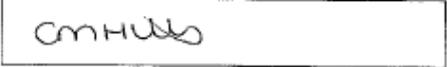
**Responsibilities and
 basis of report** As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
 examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 04 March 2024

Name: Camilla Hills

**Relevant professional
 qualification(s) or body
 (if any):**

Address: Oakwood Business Consultants, Unit 3, The Dairy, Tilehouse Farm Offices,
 East Shalford Lane, Guildford, Surrey, GU4 8AE

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Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None to disclose.

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